

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
THURSDAY, FEBRUARY 16, 2023  
1:30 P. M.**

**Saved as digital recording: CGS02-16-2023**

Wade H. Westfall, President, Present  
Gregory A. Simmons, Vice President, Present  
Ted S. Mercer, Member, Present

Appointments

9:00 a.m. Rich Osgood, Michael Clarey, Rob England and Dan Suerdieck – Department of Development

9:30 a.m. Paul Huelskamp – Sanitary Engineer

9:40 a.m. Joel Smith – Emergency Management Agency

9:50 a.m. Kathi Roetter – Troy Area Chamber of Commerce (Troy Strawberry Festival)

10:00 a.m. Charlotte Colley – Administrator's Report

1:30 p.m. General Session

1:35 p.m. Bid Opening – Troy-Urbana Road Resurfacing Project – Engineer

1:40 p.m. Heidi Scribner – MCPAW Capital Improvement Campaign

1:50 p.m. Executive Session – Personnel Matters (Compensation & Benefits) in Accordance with O.R.C. 121.22(G)(1)

General Business

Welcome and Pledge of Allegiance

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the minutes of the February 9, 2023 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-02-181

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-02-182

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from MNJ Technologies, Buffalo Grove, IL and authorize the Auditor/IT Office to purchase thirty (30) Axis Megapixel Outdoor 4K cameras and associated hardware to replace cameras used with the current security system located in the Courthouse (23 cameras) and the Communication Center (7 cameras). The current cameras installed in 2015 have numerous hardware issues, including video feeds dropping out, excessive noise, and total failures. The new cameras are 4k and offer much greater clarity and the ability to zoom in and see finer details when needed. The total cost shall not exceed \$27,895.00 and will be paid from Fund 309-002. Data Board approved this purchase on February 8, 2023. Multiple Quotes were received: MNJ Technologies- \$27,895.00; Insight, Chandler, AZ - \$29,366.33; Connection, Merrimack, NH - \$32,331.27. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-02-183

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the attached quote from FriendsOffice, Dayton, Ohio and authorize the Clerk of Courts to purchase new work surfaces, desks and lockers to facilitate operations (under HON State Contract #800766) for the new Miami County Commerce Center, Clerk of Courts Auto Title Office. The proposals were received for hospitality credenza with shelf, chairs and tables for the break room, copier room cabinets, metal lockers (6), work stations/desks, for a total cost not to exceed \$21,074.41 (including installation), to be paid from Auto Title Fund 162/189. As this purchase is under state contract pricing, no other quotes were requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-02-184

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the Bureau of Infectious Diseases, TB & HAI/AR Program grant award in the amount of \$16,195.00 and to sign the attached Grant Agreement, as requested by the Department of Health. On April 21, 2022, President Biden announced Uniting for Ukraine (U4U), which provides a safe and orderly process for displaced Ukrainians who have been impacted by Russia's invasion to come to the United States. All people two years of age or older will need to be screened for potential TB infection or disease by getting an interferon-gamma release assay (IGRA) test within 90 days after arrival to the United States. The allowable costs under this subrecipient agreement include outpatient services related to TB control and clinical care and are further outlined in the Agreement retroactive to May 21, 2022. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-02-185

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize Rob Craft, Animal Shelter Director, to submit the attached Miami County Foundation grant application and authorize the President of the Board to sign said application requesting \$3,360.00 in funding. Said funding would be used to offset the costs in retaining dog training services provided by Paws 4 the Journey and Happy Pawz Dog Training at the Miami County Animal Shelter. The individual and group training will greatly increase the adoption rates of the dogs housed at the Shelter and will create a safer environment for the staff and volunteers, as well as residents seeking their next family pet. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-02-186

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize the increase in Dog and Kennel Registration Fees as follows, effective December 1, 2023:

1 Year Dog License Fees  
\$18.00 per dog

3 Year Dog License Fees  
\$54.00 per dog

Permanent Dog License Fees  
\$180.00 per dog

Kennel Fee  
\$90.00 per kennel

OSU College of Veterinary Medicine  
\$0.10 cents-1 Yr., .30 cents-3 Yr., \$1.00-Permanent per ORC 955.14

The Director of the Animal Shelter has requested that the Board increase fees due to the rising costs in maintaining the Shelter, the addition of two part-time kennel attendants, as well as for necessary capital improvements/purchases. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-02-187

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the attached West Publishing Corp., dba Thompson Reuters – West Proflex Order Form/Agreement and Addendums, on behalf of Municipal Court, for access to Westlaw PRO Libraries, for a term of 36 months. The Agreement provides the Judges and Magistrate access to internet-based legal research for the Court. The Court will be billed \$655.46 per month, total cost not to exceed \$7,865.52 the first year, with an increase of 5% for each subsequent year. The cost will be paid from Fund 164-183. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-02-188

Mr. Simmons moved and Mr. Mercer seconded the motion to hereby authorize the Miami County Engineer to proceed with the sale of the twelve (12) below listed unneeded motor vehicles and road machinery and be sold by internet auction through GovDeals, pursuant to O.R.C. Section 307.12(E).

|  | Fixed Asset #: | VIN #:            |
|--|----------------|-------------------|
| 1. 2001 Ford F-250 Pickup                        | 3653           | 1FTNF21L91EC05670 |
| 2. 1999 Chevy Fleetside Pickup                   | 3112           | 1GCGC34R0XF066927 |
| 3. 1999 Chevy Fleetside Pickup                   | 3111           | 1GCGC34R4XF068048 |
| 4. 2004 Ford Expedition                          | 4729           | 1FMPU16L64LB14269 |
| 5. 8ft Tonneau Cover for 2018 GMC Truck          | N/A            | N/A               |
| 6. 1984 Hobart Welder                            | 702            | 84WS01909         |
| 7. 1994 Atlas Copco Air Compressor               | 2892           | AIP220921         |
| 8. 2009 Cimline 230 DH Diesel Crack Sealer       | 6347           | 9M119076          |
| 9. 1969 ¾ Flat Bed 4x4 C20 Pickup                | 0541           | KE239-183 9197    |
| 10. Garage Lot 1: Bottle Jacks                   | N/A            | N/A               |
| 11. Garage Lot 2: Garage Cabinet & Tool Box      | N/A            | N/A               |
| 12. Garage Lot 3: Hand Tools / Misc. Shop Items. | N/A            | N/A               |

The auction will be on the GovDeals.com website with a link to said auction available on the County website home page: [miamicountyohio.gov](http://miamicountyohio.gov). The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-02-189

Mr. Mercer moved and Mr. Simmons seconded the motion to hereby authorize the Miami County Sanitary Engineer to proceed with the sale of the three (3) below listed unneeded motor vehicles and road machinery and be sold by internet auction through GovDeals, pursuant to O.R.C. Section 307.12(E).

|                                    | Fixed Asset #: | VIN #:            |
|------------------------------------|----------------|-------------------|
| 1. 1999 Mack Day Cab Semi          | 4609           | 1M1AA12Y4XW114682 |
| 2. 2005 Mack Day Cab Semi          | 7166           | 1M1AA13YX5N158347 |
| 3. 2006 Ford F-250 Crew Cab Pickup | 5311           | 1FTSW21526ED84923 |

The auction will be on the GovDeals.com website with a link to said auction available on the County website home page: [miamicountyohio.gov](http://miamicountyohio.gov). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-02-190

Mr. Simmons moved and Mr. Mercer seconded the motion to acknowledge receipt of the notice requesting a transfer of a liquor permit from BCA Restaurants LLC dba River Rock Bar & Grille, 5795 N CR25A, Piqua, Ohio 45356 (Washington Township) to Lopez Restaurants LLC dba 31 Tequila Bar & Grill, 5795 N CR 25A, Piqua, Ohio 45356 (Washington Township). The Sheriff does not oppose this request, so therefore there is no need to request a hearing. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-02-191

Mr. Mercer moved and Mr. Simmons seconded the motion to set the first public hearing date for the PY 2023 Community Development Block Grant (CDBG) Small Cities Program as Tuesday, March 7, 2023 at 9:05 a.m. in the Commissioner’s Hearing Room and to place notice of this public hearing in the *Dayton Daily News* on February 19, 2023, as well as on the County website. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-02-192

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the following attached Employee Requisition(s):

| <b>FT/PT &amp; POSITION TITLE</b> | <b>DEPARTMENT</b>     | <b>PAY RANGE</b>         | <b>VACANT/DEPARTURE</b> |
|-----------------------------------|-----------------------|--------------------------|-------------------------|
| FT Building Operations Specialist | Job & Family Services | \$18.82 - \$24.11<br>DOQ | New Position            |
| FT Social Services Caseworker 1   | Job & Family Services | \$21.26 - \$29.17<br>DOQ | New Position            |
| FT Social Services Case Aide      | Job & Family Services | \$17.82 - \$24.11<br>DOQ | New Position            |
| FT Social Services Case Aide      | Job & Family Services | \$17.82 - \$24.11<br>DOQ | Vacant Positions (2)    |

The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-02-193

Mr. Mercer moved and Mr. Simmons seconded the motion to appoint Sara Welty, Job & Family Services Public Assistance Administrator as the Assistant Director for the Miami County Department of Job and Family Services at a pay rate of \$38.1538 per hour, effective February 18, 2023. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-02-194 Then and Now Certificates

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-02-195 through 23-02-204 Transfers

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-02-205 Additional Appropriations

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-02-206 Signatures Only:  
Payroll Change(s)

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-02-207 Bid Opening – Troy-Urbana Road Resurfacing Project – Engineer

**BIDS OPENED AND AWARD DEFERRED**

RESOLUTION NO. 23-02-208 Executive Session – Certain Personnel Matters (Compensation & Benefits) in Accordance with O.R.C. 121.22(G)(1)

Mr. Simmons moved and Mr. Mercer seconded the motion to enter into Executive Session at 2:08 p.m. for the purpose of Certain Personnel Matters (Compensation & Benefits) in Accordance with O.R.C. 121.22(G)(1). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

Mr. Mercer moved and Mr. Simmons seconded the motion to adjourn from Executive Session at 3:15 p.m. with no action taken. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 3:15 p.m. on this 16<sup>th</sup> day of February 2023.

Respectfully submitted:  
Janelle S. Barga, Clerk

*Miami County Offices will be closed on Monday, February 20, 2023 in recognition of Presidents' Day*

*Full minutes of the proceedings from this meeting have been digitally recorded.*