

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, MARCH 9, 2023
1:30 P. M.**

Saved as digital recording: CGS03-09-2023

Wade H. Westfall, President, Present
Gregory A. Simmons, Vice President, Present
Ted S. Mercer, Member, Present

Appointments

9:00 a.m. Rob Craft – Animal Shelter
9:10 a.m. Jeff Busch – Communication Center
9:20 a.m. Sarah Baker – Transit
9:30 a.m. Leiann Stewart – Visitors Bureau
9:45 a.m. Sheriff Dave Duchak – Sheriff's Department
~~10:00 a.m. Jim Wilson – Operations and Facilities~~
1:30 p.m. General Session

General Business

Welcome and Pledge of Allegiance

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the minutes of the March 7, 2023 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-03-264

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-03-265

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign a Lawn Care Services Contract (renewal) with Lostcreek Lawn & Fence Co., Casstown, Ohio, for the purpose of lawn maintenance services at the Miami County Department of Job and Family Services for the 2023 mowing season. Services will include mowing and basic trimming, fertilizer/weed applications and management of pre-emergent and post vegetation control. Costs shall not exceed \$3,115.00, to be paid from Fund 106. The contract period will begin April 1, 2023 and will terminate on October 31, 2023 – this is the final renewal of the contract. Lawn services from said company were approved on May 6, 2021 by Resolution No. 21-05-550. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-03-266

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the attached *Purchase of Service Agreement* for the Preparation of Family and Children for Permanent Adoption, including Homestudies and Supervisory Visits with Building Blocks Adoption Services, Inc., Medina, Ohio and the Department of Job and Family Services, Child Protective Services Division, as requested by Job and Family Services Director, Bonita VanGordan. Cost for Services shall not exceed \$3,500.00 (\$1,750.00 upon placement in adoptive home/\$1,750.00 upon adoption finalization and report) for the term of January 11, 2023 through January 11, 2024. Costs will be paid from Fund 150. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-03-267

Mr. Simmons moved and Mr. Mercer seconded the motion to revise the current Building Department Residential Fee Schedule (has had no increase for seventeen years), in order to maintain a competitive advantage for Miami County and partner jurisdictions, with the attached amendment, effective March 9, 2023, as requested by the Department of Development. Residential fee schedules from neighboring county building departments were evaluated when drafting the proposed amendment. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-03-268

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize the replacement of the Knouff Road Bridge No. 00.16 located in Washington Township, as requested by the County Engineer and further set the date of Tuesday, March 28, 2023 at 9:05 A.M. in the Commissioner's Meeting Room, Miami County Safety Building, Troy, Ohio to receive and open bids for the purchase, delivery, and setting in place of a four-sided precast concrete box culvert for said Bridge. Further authorize the attached legal advertisement to be published in the Dayton Daily News on Saturday, March 11, 2023, as well as on the County web site (www.MiamiCountyOhio.gov). The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-03-269

Mr. Simmons moved and Mr. Mercer seconded the motion to award the bid for the Troy-Urbana Road Resurfacing Project (MIA-CR193-01.72, PID #107357) to John R. Jurgensen Co., Springfield, Ohio in the amount of \$1,332,541.60 and further execute and sign the contract with said company. The execution and signing of the contract and delivery of the same to said company shall serve as a Notice to Proceed. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-03-270

Mr. Mercer moved and Mr. Simmons seconded the motion to amend Resolution No. 22-01-88, dated January 20, 2022, by which the Board of Miami County Commissioners accepted a proposal and authorized an Agreement with Bricker and Eckler LLP, to provide legal and professional services related to the administration, use and/or disbursement of ARPA funds in compliance with the American Rescue Plan Act, in an amount not to exceed \$20,000.00. It is recommended to increase legal fees in an increment of \$20,000.00 as legal advice may be required for future ARPA projects and additional funds needed, causing a change in pricing, for a cost not to exceed \$40,000.00 – not \$20,000.00 as previously approved. To be paid from Fund 198. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-03-271

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the resignation of Charlotte A. Colley (“Employee”), and authorize and sign the attached *Separation Agreement and Release and Waiver* with Charlotte A. Colley, Commissioners’ Administrator on behalf of the Miami County Commissioners Office, relating to the Employee’s employment with and separation from the county, effective March 10, 2023. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-03-272

Mr. Mercer moved and Mr. Simmons seconded the motion to appoint Michael Clarey, Deputy Director of Development/Economic Development, as Interim Commissioners’ Administrator, with all rights and permissions assigned to him for said role, including the authority to perform on behalf of the Board the functions and/or duties previously assigned to Ms. Colley pursuant to Board of Miami County Commissioners Resolution 23-01-35 (copy attached hereto) beginning March 10, 2023. This action is being taken due to the vacancy created by the resignation of Charlotte A. Colley. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-03-273 through 23-03-274 Transfers

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-03-275 Signatures Only:

Ohio Public Works Commission Disbursement Request No. 1 – Owens Road Bridge No.
01.67 Project –Engineer Department; Payroll Change(s); Termination(s)

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 1:48 p.m. on this day 9th of March 2023.

Respectfully submitted:
Janelle S. Barga, Clerk

The Commissioners will attend the Miami County Township Association meeting on March 9, 2023 at the Springcreek Township office, 8290 Piqua-Lockington Road, Piqua, OH at 7:00 PM

The Commissioners will attend the Lincoln Day Dinner at the Troy Country Club, 1830 Peters Road, Troy, OH on Saturday, March 11, 2023 at 5:00 p.m.

Full minutes of the proceedings from this meeting have been digitally recorded.