

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
THURSDAY, MAY 21, 2020  
10:00 A.M.**

**Saved as digital recording: CGS05-21-2020**

John F. Evans, President, Present  
Ted S. Mercer, Vice President, Present  
Gregory A. Simmons, Member, Present

Appointments

10:00 a.m. Rich Osgood, Rob England and Dan Suerdieck – Department of Development  
10:25 a.m. Matt Gearhardt and Matt Watkins – Auditor/IT Department  
10:40 a.m. Tammie Hoover – Human Resources  
1:30 p.m. General Business  
1:35 p.m. Joel Smith – Emergency Management Agency  
1:40 p.m. Executive Session – Personnel/Employee Discipline

General Business

Welcome and Pledge of Allegiance

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the agenda as presented, with the addition as follows:

Authorize/Sign Employment Verification – Human Resource Generalist –  
Commissioners/Human Resources

The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the minutes of the May 14, 2020 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

**RESOLUTION NO. 20-05-502**

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-05-503

Mr. Mercer moved and Mr. Simmons seconded the motion to establish the date of Thursday, June 18, 2020 at 1:45 p.m. in the Commissioners' Hearing Room, Safety Building, Troy, Ohio to receive and open bids for the Engineer's 2020 Asphalt Concrete Resurfacing Program. Further authorize the attached legal ad to be placed in the Dayton Daily News on May 23, 2020, as well as on the County website, pursuant to Section 307.86 and 307.87 ORC. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-05-504

Mr. Simmons moved and Mr. Mercer seconded the motion to establish the date of Thursday, June 18, 2020 at 1:45 p.m. in the Commissioners' Hearing Room, Safety Building, Troy, Ohio to receive and open bids for the Engineer's 2020 Chip Seal Program. Further authorize the attached legal ad to be placed in the Dayton Daily News on Saturday, May 23, 2020, as well as on the County website, pursuant to Section 307.86 and 307.87 ORC. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-05-505 – **TABLED** -

Mr. Mercer moved and Mr. Simmons seconded the motion to **table** the declaration intention to levy a tax in excess of the ten mill limitation for the construction, reconstruction, resurfacing, and repair of bridges within Miami County, Ohio, and request of the Auditor of Miami County, Ohio, certifications under Section 5705.03 O.R.C. The proposed levy shall be a RENEWAL LEVY which will effect the RENEWAL of an existing levy for like purposes, which existing levy is at a rate not exceeding forty-five hundredths (0.45) mill for each one dollar (\$1.00) of valuation, which amounts to four and one-half cents (\$0.045) for each one hundred dollars (\$100.00) of valuation to be levied for a continuing period of time, to be first placed upon the tax lists and duplicate for the tax year 2021, as is permitted by Section 5705.34 O.R.C., and continuing thereafter on the tax lists and duplicate for all tax years for a continuing period of time, and to first be collected in calendar year 2022 and collected for a continuing period of time thereafter. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-05-506

Mr. Simmons moved and Mr. Mercer seconded the motion to acknowledge the Supreme Court of Ohio grant award in the amount of \$79,387.83, on behalf of Juvenile/Probate Court, for the purchase of video conferencing technology for one (1) courtroom, and further sign the attached Amendment to Grant Agreement. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-05-507

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the attached proposal from Cincinnati Bell Technology Solutions (CBTS), as requested by Juvenile/Probate Court, pursuant to the State of Ohio Master Services Agreement (MSA0003) with (CBTS), for the purchase of video conferencing equipment for one (1) courtroom. The cost shall not exceed \$79,387.83 which will be paid from Fund 173 (funding through Supreme Court of Ohio Technology Grant). Data Board approved said purchase on May 13, 2020. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-05-508

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from Henschen and Associates, Inc., Bowling, Green, Ohio and authorize to said company the Department of Youth Services (DYS) Ohio Youth Assessment Screener (OYAS) 2 Project which will allow software to convert information from Henschen and report directly to DHS for the Reclaim Grant. Ultimately, this will eliminate duplication of information into different computer programs. There will be three (3) phases with this Project. Phase 1 will initiate the programming and \$25,000 will be paid at that time. Phase 2 will consist of the completion of the programming and an additional \$25,000 will be paid. Phase 3 will consist of installation to 26 counties and the cost for this phase shall not exceed \$90,000. The total cost of the Project shall not exceed \$140,000 and will be paid from Fund 118185 (fully funded through the Reclaim Grant). Henschen and Associates, Inc. is a sole-source provider of this Project/these services. Data Board approved said project on May 13, 2020. Further sign the attached quote this date. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-05-509

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign a Customer Service/Support Agreement with Henschen and Associates, Inc. for software and hardware support for Juvenile Court's court database system. The total value of this agreement is for \$5,000.00. This agreement shall remain in effect until the total value (\$5,000.00) has been depleted or until the agreement is canceled by either party. Should the agreement be canceled, Henschen and Associates, Inc. shall refund the unused dollars. There is a rate of \$100.000 per hour for hardware and software support. The cost be paid for from Fund 169. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-05-510

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign a Customer Service/Support Agreement with Henschen and Associates, Inc. for software and hardware support for Probate Court's database system. The total value of this agreement is for \$1,000.00. This agreement shall remain in effect until the total value (\$1,000.00) has been depleted or until the agreement is canceled by either party. Should the agreement be canceled, Henschen and Associates, Inc. shall refund the unused dollars. There is a rate of \$100.00 per hour for hardware and software support. The cost will be paid from Fund 001-168. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-05-511

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize submittal of a CDBG Community Development Waiver Request in the amount of \$18,200 to the Office of Community Development (OCD) for review and approval, in order to complete demolition and clearance activities using CDBG housing program income. Union Township in southwest Miami County was impacted by a Natural Disaster (tornado) in late May of 2019 and the Board of Miami County Commissioners, Union Township Trustees, Miami County Emergency Management Agency and Miami County Department of Development worked collectively to complete post storm Damage Assessments and Impacted Resident Needs Assessments. The results of these Assessments were analyzed and recommendations made accordingly in the Union Township Disaster Recovery Plan. The Union Township Disaster Recovery Plan was reviewed and approved by the Miami County Planning Commission as part of a Public Hearing on January 21, 2020. The Union Township Disaster Recovery Plan was adopted by the County Commissioners as part of a Public Hearing on February 4, 2020 and one of the recommendations contained in the plan was to assist affected property owners with demolition of structures using CDBG Program Income. Brumbaugh Engineering and Surveying in West Milton has completed a cost estimate for demolition of structures located on Markley Road at \$16,000 and staff at the Department of Development anticipate an additional \$2,200 will be needed to cover the cost of Public Notices and an Asbestos Survey. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-05-512

Mr. Simmons moved and Mr. Mercer seconded the motion to re-appoint Randy Mott, Casstown, Ohio, to the Miami County Planning Commission, said term to expire July 21, 2023. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-05-513

Mr. Mercer moved and Mr. Simmons seconded the motion to re-appoint Robert Black, Piqua, Ohio, to the Miami County Zoning Commission, term to expire June 27, 2025. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-05-514

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from Integrity Service Group, West Milton, Ohio and authorize their custodial services at the Miami County Safety Building pursuant to the attached RFQ/County Performance Standards. The cost shall not exceed \$1,100 per month and will be paid from Fund 001-060. Multiple quotes were received: Midwest Commercial Services, LLC, Tipp City, OH - \$1,490.00 per month; Environment Control Southwest Ohio Inc., Tipp City, OH- \$2,100.00 per month. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-05-515

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize participation in the ODOT Cooperative Purchasing Program for the purchase of three (3) 2020 LTV-22 transit vehicles from Myers Equipment Corp., Canfield, OH, ODOT Contract #248-20, as requested by Miami County Public Transit Manager, Sarah Baker, and pursuant to Section 5513.01 O.R.C. The total cost shall not exceed \$215,688.00 (\$71,896.00 each), which will be paid from Fund 191 (funded through capital grant funds). Miami County Public Transit is authorized to agree, in the name of the Miami County Commissioners, to be bound by all terms and conditions as the Director of Transportation prescribes. Miami County Public Transit is hereby authorized to agree in the name of the Miami County Commissioners to directly pay the vendor, under each such contract of the Ohio Department of Transportation in which the Miami County Commissioners participate, for items it receives pursuant to the contract. The Miami County Commissioners agree to hold the Director of Transportation and the Ohio Department of Transportation harmless for any claim or dispute arising out of participation in a contract pursuant to Ohio Revised Code Section 5513.01 (B). The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-05-516

Mr. Simmons moved and Mr. Mercer seconded the motion to appoint Shawn McKinney, Troy, Ohio 45373 to serve on the Miami County Board of Developmental Disabilities, term to become effective immediately and expire December 31, 2021. Mr. McKinney will fill the unexpired term of Eric Burris, who resigned from said Board. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-05-517 Travel Training

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the travel training as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-05-518 Then and Now Certificates

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-05-519 through 20-05-525 Transfers

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-05-526 through 20-05-529 Additional Appropriations

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-05-530 Fund to Fund Transfers

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the fund to fund transfers as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-05-531 Signatures Only:

Certificate of Substantial Completion – Miami County Plaza Renovations (Phase 1) – Commissioners

Ohio Public Works Commission Disbursement Request Form and Certification No. 1 – Upper Valley Medical Center (UVMC) Waterline Extension Loop Project – Sanitary

Application for Payment No. 1 - Upper Valley Medical Center (UVMC) Waterline Extension Loop Project – Sanitary

Community Development Spot Slum/Blight Certification – 10314 Markley Road, Laura, Ohio (CDBG Funds 0 Demolition/Clearance) – DOD

Replat of Lots 22, 23 and Un-Numbered Lots in the Unincorporated Village of Clayton SE ¼ In Section 12 and NE ¼ In Section 13, Newberry Township, Miami County, Ohio – Engineer/Tax Map

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-05-532 Executive Session – Personnel/Employee Discipline

Mr. Mercer moved and Mr. Simmons seconded the motion to enter into Executive Session at 1:59 p.m. to consider personnel/employee discipline. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

Mr. Simmons moved and Mr. Mercer seconded the motion to adjourn Executive Session at 2:30 p.m. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

**ADDITION TO THE AGENDA:**

RESOLUTION NO. 20-05-533

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the Employment Verification for Pamela Patterson, Human Resource Generalist for the Commissioners' Office. Ms. Patterson's first day will be May 26, 2020 at a pay rate of \$21.00 per hour. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:30 p.m. on this 21<sup>st</sup> day of May 2020.

Respectfully submitted:  
Leigh M. Williams, Clerk

*Full minutes of the proceedings from this meeting have been digitally recorded.*