

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, JUNE 4, 2020
10:00 A. M.**

Saved as digital recording: CGS06-04-2020

John F. Evans, President, Present
Ted S. Mercer, Vice President, Present
Gregory A. Simmons, Member, Present

Appointments

10:00 a.m. Morgan Howard
10:20 a.m. Teresa Brubaker
10:45 a.m. View – Building Lettering on Safety Building and Courthouse
11:00 a.m. Municipal Court Hallway/Social Distancing Discussion
11:20 a.m. Leigh Williams and Carrie Vaughan – Commissioner's Office
1:30 p.m. General Business
1:35 p.m. Bid Opening – Village of Bradford Harrison Avenue Sanitary Sewer Replacement
 Project – Department of Development
1:40 p.m. Joel Smith – Emergency Management Agency

General Business

Welcome and Pledge of Allegiance

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the minutes of the May 28, 2020 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-558

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-559

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the attached Addendum to the *Professional Services Agreement* with CourtView Justice Solutions, Inc., dba Equivant, as requested Shawn Peeples, Clerk of Courts Chief Deputy, which will allow for a third party payment processing service for use with the ePay Module. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-06-560

Mr. Simmons moved and Mr. Mercer seconded the motion to release the sum of \$11,000.00 (Third Release) from the Escrow Agreement with the North Branch Land Company, LLC for the construction of North Branch Pass Subdivision, Phase 1, as requested by the County Engineer. This release is a partial reduction of the referenced Escrow Agreement and does not constitute final acceptance of the constructed facilities or cancelation of the Escrow Agreement. Further authorize the Clerk of the Board to notify Monroe Federal Savings & Loan Association, 24 E. Main Street, P.O. Box 119, Tipp City, Ohio 45371 to issue a warrant in the sum of \$11,000.00 to Balsbaugh Excavating, 5405 Phillipsburg Union Road, Englewood, Ohio 45322 for the constructed facilities. A balance of \$652,102.00 shall remain in said Escrow Agreement for completion of the guaranteed improvements. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-561

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize the Miami County Family & Children First Council (FCFC) to submit the attached SFY 2021 Operational Capacity Building Funds (OCBF) Fund Grant Application requesting \$15,750.00 which will be used to support FCFC efforts. Said funds may be used to provide a portion of the salary and fringe benefits for FCFC personnel, parental involvement, administrative support, training and/or consultation. The Miami County Family and Children First Council Board approved said grant application submission on May 19, 2020. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-562

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from SHI of Somerset, NJ and authorize Juvenile Court to purchase two (2) HP 250 G7 Core i5 8265U Laptops with two (2) HP Care Pack NBD Hardware Support and two (2) Microsoft Office Standard 2019 Licenses for the Juvenile Probation Department. The total cost shall not exceed \$2,188.00 and will be paid from Fund 112-128. Data Board approved said purchase on May 18, 2020. Multiple quotes were received: MNJ Techonologies: \$2,225.90; GovConnect: \$2,290.22. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-06-563

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize the Sheriff's Office to submit a Coronavirus Emergency Supplemental Funding (CESF) Grant application to the Office of Criminal Justice Services, online, requesting \$18,782.99, for the provision of preventing, preparing for and responding to COVID-19. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-564

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from WS Electronics, Troy, OH and authorize the Communication Center to purchase a bi-directional antenna system (used amplifier) for the Safety Building and Courthouse to correct the weak radio coverage issues in those buildings. The most severe areas are the basement of the Safety Building and the first floor of the Courthouse. There is frequent loss of signal in these areas which pose safety concerns for both law enforcement and fire fighters if either were engaged in performing their duties in those areas. The cost shall not exceed \$9,900.00 and will be paid from Fund 109. The Miami County Communication Center Board of Directors approved said purchase on May 28, 2020. Multiple quotes were received: P&R Communications: \$56,629.81; WS Electronics - \$14,905.00 (new 700/800 MHz amplifier); WS Electronics - \$20,931.00 (NFPA Compliant System). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-565

Mr. Mercer moved and Mr. Simmons seconded the motion to hereby authorize and sign the attached Memorandum of Agreement (MOA) with the Family Abuse Shelter respecting the Miami County's PY 2019 CDBG Small Cities Target of Opportunity Program. Said MOA sets forth the requirements the Family Abuse Shelter must follow in order to receive the County's CDBG funding. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-06-566

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the resignation of Jacob Brown, Transfer Station Operator 2 for the Sanitary Engineering Department, effective June 5, 2020. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-568

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the Employee Requisition to fill the upcoming vacant position of full-time Transfer Station Operator 2 for the Sanitary Engineering Department, at a pay rate of \$15.07- \$23.26 per hour. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-569

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the attached Change Order #1 (Final) to the contract with Everett J. Prescott, Inc. of West Carrollton, Ohio for the AMR/AMI Project Phase 1, as recommended by the Sanitary Engineer, for a cost deduction of \$37,933.00 – the revised final contract is now \$316,640.00. While completing the scope of work for the AMR/AMI Project Phase 1, the contractor did not perform several items originally quoted, such as in-home installations that could not be completed. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-06-570

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the attached Change Order Nos. 5 & 6 to the Agreement with Outdoor Enterprise, Casstown, Ohio, for the *Miami County Plaza Improvements (Phase II) Project*, for a total addition in the amount of \$18,530.23, cost to come from the general contract contingency allowance (remaining general contract contingency being \$148,905.81). The contract amount of \$3,032,000.00 remains unchanged. The details of Change Order Nos. 5 & 6 are as follows:

Change Order No. 5: Furnish and install bronze dedication plaque (add \$2,185.00); Reduction in size of the Amelanchier ornamental trees as noted in RFI#40 (deduct \$1,875.00); Furnish and install 4 cast iron cleanout covers on site sanitary cleanouts as noted in RFI#41 (add \$1,252.83)

\$1,562.83 total addition (from contingency)

Change Order No. 6: Furnish and install historic stones and five (5) masonry columns as noted in PR017

\$16,967.40 addition (from contingency)

The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-567

Mr. Simmons moved and Mr. Mercer seconded the motion to hereby approve construction of the “Free/Stine Group Reconstruction Project”, as well as the assessment schedule as presented by the Miami Soil and Water Conservation District. The Clerk of the Board is hereby authorized to mail assessment notices to the property owners. Further authorize the Miami County Soil and Water Conservation District as the contracting agency for said project. A petition was accepted by the Miami County Soil and Water Conservation District Board of Supervisors on January 8th, 2019 regarding drainage problems that exist within the watershed area, under Chapter 940 of the Ohio Revised Code. The drainage area is between State Route 36, Fairview and Snyder Roads in Sprincreek Township and has been inundated with excessive surface and subsurface water and is mostly agricultural cropland with a few residential homes. The proposed construction would commence at the bridge on US 36 with the dredging of an open ditch up to Fairview Road. At Fairview Road, a subsurface drain is proposed to flow in a northwest direction and cross Snyder Road, turn back to the northeast and cross Fairview Road again, and end on the east side of Fairview Road, just south of Snodgrass Road. In a letter dated March 17, 2020, the Board of Supervisors of the Miami Soil and Water Conservation District certified the findings of said “Free/Stine Group Reconstruction Project” to the Board of Miami County Commissioners, pursuant to Section 940.25 of the Ohio Revised Code and stated that the construction of the “Free/Stine Group Reconstruction Project” will improve water management and will provide economical, industrial, environmental, and social development within the watershed area. The Board of Miami County Commissioners met on April 23, 2020 to consider construction of the Free/Stine Group Reconstruction Project and the Board of Miami County Commissioners has considered the criteria set forth in Chapter 940, more specifically in Section 940.29 Ohio Revised Code. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-571 Then and Now Certificates

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-06-572 through 20-06-581 Transfers

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-582 through 20-06-585 Additional Appropriations

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-586 Signatures Only:

Payroll Change(s)

Certification of Catergoical Exclusion Project Not Subject to §58.5 – emergency Shelter Gap Funding Program (Grant Agreement NO. B-D-19-1BY-1) – Department of Development

Termination(s)

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-06-587 BID OPENING – Village of Bradford Harrison Avenue Sanitary Sewer Replacement Project

BIDS OPENED AND AWARD DEFERRED

ADDITION TO THE AGENDA: (Added after the Agenda was approved)

RESOLUTION NO. 20-06-588

Mr. Simmons moved and Mr. Mercer seconded the motion to enter into Executive Session at 2:30 p.m. for the purpose of Imminent Litigation. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

Mr. Mercer moved and Mr. Simmons seconded the motion to adjourn Executive Session at 2:42 p.m. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:52 p.m. on this 4th day of June 2020.

Respectfully submitted:
Leigh M. Williams, Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.