

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, JUNE 11, 2020
10:00 A. M.**

Saved as digital recording: CGS06-11-2020

John F. Evans, President, Present
Ted S. Mercer, Vice President, Present
Gregory A. Simmons, Member, Present

Appointments

10:00 a.m. Joel Smith – Emergency Management Agency
10:15 a.m. Sarah Baker - Transit
10:30 a.m. Paul Huelskamp – Sanitary Engineering
10:50 a.m. Chris Johnson – Facilities and Operations
1:30 p.m. General Business
~~1:35 p.m. Tom Parker – UVMC~~
1:45 p.m. Joel Smith – Emergency Management Agency
1:50 p.m. Executive Session – Matters Required to be Kept Confidential by Federal Law –
Commissioners/Human Resources

General Business

Welcome and Pledge of Allegiance

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the agenda as presented, with the deletion and addition as follows:

Deletion: Appointment – Tom Parker – UVMC

Addition: Video Conferencing Equipment for Courtrooms Two and Three – Juvenile Court

The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the minutes of the June 4, 2020 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-589

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-590

Mr. Mercer moved and Mr. Simmons seconded the motion to acknowledge receipt of the Auditor's Summary Revenue Report and Summary Expenditure Report (electronically) for the month of May 2020. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-06-591

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from Clear Ballot Group of Boston, MA and authorize the Board of Elections to purchase a new Ballot on Demand workstation/printer as well as a backup printer. With additional volume during early voting for the 2020 Primary Election, it became apparent that two printers and two check-in stations were not adequate for the high number of voters. This year's General Election promises a higher turnout than the Primary. The additional printer will serve as a backup should there be a technical issue and need to temporarily replace a printer. The total cost shall not exceed \$4,416.00 will be paid from fund 001-022. This is a sole source purchase. Data Board approved said purchase on May 27, 2020. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-592

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the attached quotes from Friends Office (Friends Service Co., Inc.), under State Contract No. 800766, STS714 and authorize Common Pleas Court to purchase twelve (12) Ignition Executive High Back Chairs and one (1) racetrack shaped table with hollow base for Jury Room No. 1 and twelve (12) Ignition Executive High Back Chairs and one (1) racetrack shaped table with hollow base for Jury Room No. 2. The total cost shall not exceed \$15,459.36 (including delivery and installation) and will be paid from Fund 189-181. The chairs and tables to be replaced have been in existence since the 1970s and the fabric on the chairs is disintegrating and irreparable. The new chairs will be purchased with health-grade fabric which is desirable for sanitizing purposes and durability. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-593

Mr. Simmons moved and Mr. Mercer seconded the motion to declare the intention to levy a tax in excess of the ten mill limitation and request of the Auditor of Miami County, Ohio, certifications under Section 5705.03 O.R.C, as requested by Miami County Board of Developmental Disabilities, fka Riverside of Miami County, Ohio, the Miami County Board of Developmental Disabilities. Said levy will be for the purpose of funding and providing for Community Developmental Disabilities Programs and Services, pursuant to and as permitted by Ohio Revised Code Sections 5705.19(L) and 5705.222, at a proposed rate not exceeding TWO AND ONE HALF (2.50) mills for each one dollar (\$1.00) of valuation, which amounts to TWENTY-FIVE CENTS (\$0.25) for each one hundred dollars (\$100.00) of valuation to be levied for five (5) years, beginning with the tax year 2021, and continuing for tax years 2022, 2023, 2024 and 2025, to be first collected in calendar year 2022, and to be collected thereafter in the calendar years 2023, 2024, 2025, and 2026, which proposed levy shall be a RENEWAL LEVY which will effect the RENEWAL of an existing levy for like purposes. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-06-594

Mr. Mercer moved and Mr. Simmons seconded the motion to acknowledge receipt of the Sheriff's Monthly Expense Account for the period ending May 31, 2020, as prescribed under Section 325.07 of the Ohio Revised Code. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-595

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign an Addendum to the Bed Space Contract with Auglaize County, on behalf of the West Central Juvenile Detention Center, and decrease their contract for detention bed space from 6.5 beds to 2 beds, effective June 1, 2020 and continuing through December 31, 2020. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-596

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the attached Memorandum of Understanding (MOU) with the Village of Casstown, respecting Miami County's PY 2019 CDBG Small Cities Community Development Allocation and Neighborhood Revitalization Programs for the Village of Casstown Main Street Reconstruction and Neighborhood Revitalization Project. Said MOU sets forth the requirements that the Village of Casstown must follow in order to receive the County's CDBG funding. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-06-597

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the attached one (1) year contract (June 5, 2020 to June 5, 2021) with SmartBill, Ltd. of Hebron, Ohio for the monthly printing and mailing of water and sewer bills, total cost not to exceed \$30,000.00, to be paid from Funds 434 and 436. The fee structure is as follows:

\$0.0725 per set for bill stock and envelopes;

\$0.095 per record for printing, folding, delivery to mail facility;

\$0.394 per bill for postage (based on 1 oz. standard bill); and

The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-598

Mr. Mercer moved and Mr. Simmons seconded the motion to amend Resolution No. 20-02-169 and authorize Bradley Petry and Daniel Pierce to attend a “40-Hour Hazardous Materials” training at the All Hazards Training Center at the University of Findlay on July 13-17, 2020 instead of on March 23-27, 2020 as previously approved. The training was rescheduled due to COVID-19. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-599

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the proposal and authorize the services of Albin Bauer, II, Esq. and the law firm of Peters, Kalail & Markakis Co. LPA of Cleveland, Ohio for legal advice and assistance regarding the implementation of the Miami County Solid Waste Management District’s solid waste management plan and programs, and compliance with solid waste laws and regulations, pursuant to Section 343.01 (E) (1). Further sign the attached Legal Services Agreement (fee structure included). The total cost shall not exceed \$10,000.00 annually, to be paid from Fund 437. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-06-600

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the attached Change Order No. 7 to the Agreement with Outdoor Enterprise, Casstown, Ohio, for the *Miami County Plaza Improvements (Phase II) Project*, for a total addition in the amount of \$657.50, cost to come from the general contract contingency allowance (remaining general contract contingency being \$148,248.31). The contract amount of \$3,032,000.00 remains unchanged. The details of Change Order No. 7 is as follows:

Change Order No. 7: Removal of County light poles along Main Street on the public sidewalk

\$657.50 addition (from contingency)

The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-601

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize the attached credit card expenditures for the third quarter 2020 for the Commissioner's Office, pursuant to Section 301.27 ORC, costs to be paid from Fund 001-002. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-602

Mr. Mercer moved and Mr. Simmons seconded the motion to approve a petition submitted by the City of Piqua, Ohio, pursuant to R.C. 503.07, for a change in township boundaries of the approved annexation property described as being 81.0679 acres, more or less, in Section 19, Township 6 North, Range 6 East, Washington Township, as described in the attached legal description. The petition is by a majority of the Commission of the City of Piqua, Miami County, Ohio (pursuant to Resolution. No. 72-20 dated May 5, 2020) and is authenticated. Documentation received from the City of Piqua shows that all proceedings have followed Ohio Revised Code Chapter 503. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-06-603

Mr. Simmons moved and Mr. Mercer seconded the motion to affirm that all funds received from the County Coronavirus Relief Distribution Fund pursuant to S.B. 310 be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Miami County's most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Further be it resolved that the Miami County Auditor take the following actions and all other necessary actions to remain in compliance with S.B. 310:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the county's local coronavirus relief fund to the county coronavirus relief distribution fund;
- (2) On or before December 28, 2020, pay the balance of any money in the county's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under S.B. 310 to the Director of the Ohio Office of Budget and Management as requested.

Further, the Clerk to the Board is hereby authorized and instructed to transmit a certified copy of this resolution to the county auditor and to the Director of the Ohio Office of Budget and Management. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-604 Then and Now Certificates

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-605 through 20-06-617 Transfers

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-06-618 through 20-06-622 Additional Appropriations

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-623 Additional Certifications of Estimated Revenue and Additional Appropriations

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the additional certifications of estimated revenue and additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-06-624 Signatures Only:

Application for Payment No. 2 – Upper Valley Medical Center Waterline Extension Loop Project – Sanitary Engineering

Ohio Public Works Commission Disbursement Request Form and Certification No. 2 – Upper Valley Medical Center Waterline Extension Loop – Sanitary Engineering

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

ADDITION TO THE AGENDA:

RESOLUTION NO. 20-06-626

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from SHI of Somerset, NJ and authorize Juvenile Court to purchase video conferencing equipment for Courtrooms Two and Three. The total cost shall not exceed \$4,090.00 - \$2,045.00 to be paid from Fund 01185 and \$2,045.00 to be paid from Fund 01182. Data Board approved said purchase on June 10, 2020. Multiple quotes were received: MNJ Technologies: \$4,457.70; GovConnect: \$4,278.96. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-06-625

Mr. Mercer moved and Mr. Simmons seconded the motion to enter into Executive Session at 2:15 p.m. for the purpose of Matters Required to be Kept Confidential by Federal Law. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

Mr. Simmons moved and Mr. Mercer seconded the motion to adjourn Executive Session at 2:26 p.m. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:26 p.m. on this 11th day of June 2020.

Respectfully submitted:
Alicia A. Wheeler, Assistant Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.