

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, AUGUST 24, 2023
1:30 P. M.**

Saved as digital recording: CGS08-24-2023

Wade H. Westfall, President, Present
Gregory A. Simmons, Vice President, Present
Ted S. Mercer, Member, Present

Appointments

9:00 a.m. Bonnie VanGorden – Job and Family Services
9:10 a.m. Ben Howlett – Facilities and Maintenance Dept.
9:30 a.m. Rich Osgood, Rob England, and Dan Suerdieck – Department of Development
9:50 a.m. Chief Administrative Officer Update
1:30 p.m. General Session
1:35 p.m. Proposal Opening - 2023 – Managed Print Solutions Project – Auditor/IT
Department
1:40 p.m. Statement of Qualifications Opening – Feasibility Study of Economics,
Implementation, and Performance of Solar Photovoltaics – Sanitary Engineering
Department

General Business

Welcome and Pledge of Allegiance

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the minutes of the August 22, 2023 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-999

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-1000

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quotes from Dayton Environmental Testing, LLC, Dayton, OH and authorize said company to undergo thorough air and water quality testing at the Miami County Jail and the West Central Juvenile Detention Center, as requested by the Facilities Director. This project will collect air and water samples from the locations and provide laboratory analysis to complete a detailed report documenting the sampling methodologies and analytical results. This proactive approach will provide a safe and healthy environment and will meet legal requirements, enhance occupant satisfaction and protect the long-term value of these assets. The total cost shall not exceed \$3,899.00, which will be paid from Fund 001-060. Multiple quotes were received: Dayton Environmental Testing LLC, Dayton, OH - \$3,899.00; ERAtech, Kettering, OH - \$4,950.00 and PSI Intertek, Columbus, OH - \$7,000.00. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-1001

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign Change Order #2 (2A-2), to the Contract with Allied Fence Builders, Dayton, Ohio for the Miami County Fairground Fence Replacement Project, as requested by the Facilities Director and the Project Architect from WDC Group, LLC. Said change order is for a decrease in the amount of \$6,500.00, which deducts the unused portion of Use Allowance from the Contract. The revised contract sum now being \$119,250.00. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-1002

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from Quint Creative Signs, Piqua, OH as requested by the Facilities Director and authorize the purchase of the following signage for the Miami County Commerce Center (aka One Stop Shop): Corner Monument Sign - \$14,065.25; Tenant Monument Sign - \$14,590.65 and various other signs and Window Lettering for a total costs not to exceed \$35,036.00, to be paid from Fund 309. The total cost includes delivery, installation and permit application fees. A fifty percent deposit is required to begin production. Wayfinding signage is needed for ease of customers coming to the site to find the agency they are visiting. Multiple quotes were sought: Quint Creative Signs, Piqua, OH - \$35,036.00; Sign Connections, Dayton, OH - \$32,026.64; and Vantage Signs, Troy, OH - \$49,244.78. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-1003

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the attached quote from Power DMS, Orlando, Florida (a sole source provider), as requested by the Communication Center Director and authorized the purchase of a subscription to Power DMS PowerTime Module software. The Power DMS PowerTime module will consolidate the 7 spreadsheets and applications currently used for scheduling and time tracking purposes which will also allow employees remote access to their individual information. The Board of Directors for the Miami County Communication Center recommended the purchase at their July 26, 2023 meeting and the Data Board approved the purchase at their August 9, 2023 meeting. The cost shall not exceed \$7,150.00 (includes a 2-year subscription and setup) and will be paid from Fund 109. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-1004

Mr. Simmons moved and Mr. Mercer seconded the motion to acknowledge receipt of the 2022 American Rescue Plan Act (ARPA) First Responder Wellness, Recruitment, Retention and Resiliency Grant award through the Ohio Emergency Management Agency and the Ohio Department of Public Safety, on behalf of the Miami County Communication Center. Further, accept grant funds in the amount of \$68,000.00. Only public sector first responders, dispatchers and OPOTA-certified law enforcement officers who were hired on or before June 17, 2022 and included in the original application, are eligible to receive the retention incentive; any remaining funds must be returned to EMA. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-1005

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign a Subdivider's Agreement with Bruns Upper Valley Development, LLC, as requested by the County Engineer, for the construction of I-75 Corporate Park Subdivision, Phase 2 (containing 7 lots), as shown on the record plat, to be filed with the Miami County Recorder. Further, authorize and sign a Record Plat of I-75 Corporate Park Subdivision, Phase 2. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-1006

Mr. Simmons moved and Mr. Mercer seconded the motion to revise the fees (see attached) for the deposition of solid waste at the Miami County Transfer Station, effective January 1, 2024. In compliance with ORC 121.22 and in conformance with ORC 343.08, a thirty day notice was made and three public hearings were held on August 3 at 1:50pm, August 10 at 1:36pm, and August 17 at 1:40pm 2023 with no opposition given. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-1007

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the below mentioned permanent easements for the construction of the Swailes Road Waterline Loop Project, cost to be paid from Fund 436. Several permanent easements are required for the construction of the Swailes Road Waterline Loop Project and the following property owners have agreed to grant the permanent easement as described and have signed the attached Easement Agreements:

Gary S. and Kimberly A. McLin, private property owners of 2125 Woodstock Ct., Troy, Ohio- Miami County Parcel No. C06-082678 have granted an easement in consideration of \$2,400.00

Charles Begovich, private property owner of 2111 Woodstock Ct., Troy, Ohio- Miami County Parcel No. C06-082677 has granted an easement in consideration of \$1,520.00

Richard W. and Wanda S. Rozell, private property owners of 2075 Woodstock Ct., Troy, Ohio- Miami County Parcel No. C06-082675 have granted an easement in consideration of \$920.00

Adam Stevens and Taylor K. Fries, private property owners of 2095 Woodstock Ct., Troy, Ohio- Miami County Parcel No. C06-082676 has granted an easement in consideration of \$1,200.00

Brukner Acres., 1144 Swailes Rd, Troy, Ohio- Miami County Parcel No. C06-012400 has granted an easements in consideration of \$15,000.00; and

The Sanitary Engineering Department has reviewed the attached easements and recommends the Board accept said easements. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-1008 Then and Now Certificates

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-1009 through 23-08-1011 Transfers

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-1012 through 23-08-1013 Additional Appropriations

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-1014 Proposal Opening - 2023 – Managed Print Solutions Project – Auditor/IT Department

PROPOSALS OPENED AND AWARD DEFERRED

RESOLUTION NO. 23-08-1015 Statement of Qualifications Opening - Feasibility Study of Economics, Implementation, and Performance of Solar Photovoltaics – Sanitary Engineering Department

SOQ'S OPENED AND AWARD DEFERRED

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 1:55 p.m. on this 24th day of August 2023.

Respectfully submitted:
Janelle S. Barga, Clerk

The Commissioners will attend the State of the Nation Update at The Fort Piqua Plaza, 308 N. Main, Piqua, OH 4th Floor, Today from 11:30 am – 1:30 p.m.

The Commissioners will tour the 1st Place Food Pantry, 1100 Wayne Street, Troy, OH (New Location) on Friday, August 25th at 1:30 p.m.

Full minutes of the proceedings from this meeting have been digitally recorded.