

**COMMISSIONERS' MEETING
MINUTES SUMMARY
TUESDAY, OCTOBER 6, 2020
9:00 A. M.**

Saved as digital recording: CGS10-06-2020

John F. Evans, President, Present
Ted S. Mercer, Vice President, Present
Gregory A. Simmons, Member, Present

Appointments

9:00 a.m. General Session
9:05 a.m. Chris Johnson – Facilities and Operations
9:25 a.m. Jessica Lopez – Equipment Needs Meeting
9:30 a.m. Executive Session – Pending Litigation

General Business

Welcome and Pledge of Allegiance

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the minutes of the September 29, 2020 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-10-1139

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-10-1140

Mr. Mercer moved and Mr. Simmons seconded the motion to acknowledge receipt of the Auditor's Monthly Financial Reports (electronically) for the month of September 2020. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-10-1141

Mr. Simmons moved and Mr. Mercer seconded the motion to accept a grant award in the amount of \$39,522.50, from the Center for Tech and Civic Life ("CTCL"), on behalf of the Board of Elections. The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in Miami County in 2020. The Board of Elections plans to use the funds to purchase meals for poll workers, for advertising, for polling location rent, for temporary staffing, etc. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-10-1142

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign Change Order No. 1 (attached) to the Agreement with the John R. Jurgensen Company, for the Engineer's 2020 Asphalt Concrete Resurfacing Program, for an increase of \$67,644.36, total contract now being \$2,916,195.86. Said Change Order is a result of the usual additions and deductions to the program quantities as well as the addition of 1.080 miles (Country Club Road) added after the contract was awarded. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-10-1143

Mr. Simmons moved and Mr. Mercer seconded the motion to set the date to receive bids for the County Road 25A Guardrail Upgrade Project (MIA-CR25A-GRFY21), PID 102333 as November 5, 2020, at 1:35 P.M. in the Commissioner's Meeting Room, Miami County Safety Building, 201 West Main Street, Troy, Ohio and that pursuant to Section 307.86 and 307.87 of the Ohio Revised Code and applicable federal regulations, the attached legal notice is authorized to be published in the Dayton Daily News on the dates of October 8, 2020, October 15, 2020 and October 22, 2020. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-10-1144

Mr. Mercer moved and Mr. Simmons seconded the motion to rescind Resolution No. 20-09-1135 dated September 29, 2020 – a transfer of appropriations submitted by the Engineer's Office for the Gallamar Ditch in the amount of \$5,462.46. Since approval of said transfer of appropriations, it was discovered that a Fund to Fund Transfer needs to happen in place of the Transfer of Appropriations. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-10-1145

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from MNJ Technologies Direct, Inc., Buffalo Grove, IL and authorize the Recorder's Office to purchase the following computer hardware and software necessary for an additional scanning station, as there has been a significant increase in demand for digitized documents: one (1) Kodak i4250 flatbed scanner, one (1) desktop computer, two (2) monitors and related licenses, support and warranty. The cost shall not exceed \$17,043.80 and will be paid from Fund 197. Data Board approved said purchase on September 23, 2020. Multiple quotes were received: SHI - \$17,541.00; GovConnection, Inc. - \$18,686.09. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-10-1146

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize a contract extension for the Physician Services Contract with Dr. William Cole, M.D., for the provision of medical care/services to the Miami County Jail & Incarceration Facility Inmates, for an additional one (1) year term, from January 1, 2021 through December 31, 2021, as recommended by Sheriff Duchak. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-10-1147

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from Beau Townsend Ford, Vandalia, Ohio, and authorize Veterans' Services to purchase one (1) 2020 Transit-150 Passenger RWD Medium Roof Van, to be used as a VA Medical Center transport vehicle. Their 2013 GMC van will be removed from highway travel as it has high mileage and is starting to have minor mechanical issues. The cost shall not exceed \$34,910.00 and will be paid from Fund 001-558. Multiple quotes (attached) were received for a replacement van: Creative Bus Sales, Elkhart, IN - \$47,490.00; Mobility Works Commercial, Akron, Ohio - \$50,579.37. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-10-1148

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the attached proposal from Turn-Key Environmental Consultants, Troy, Ohio and further sign the attached Agreement with said company, as requested by the Department of Development, for environmental consulting services for the tornado demolition project located at 10314 Markley Road, Laura, Ohio 45337, total cost not to exceed \$495 to be paid from Fund 17405108. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-10-1149

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the Employment Verification for William Frey, Haz-Mat Coordinator (part-time) for the Emergency Management Agency (EMA). Mr. Frey's first day will be October 13, 2020 at a pay rate of \$17.00 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-10-1150

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the attached quote from Mechanical Systems of Dayton (MSD) and authorize said company to replace the HVAC electronic/pneumatic controls system at the Department of Job and Family Services with a digital controls system. The current system is original to the building and needed parts are no longer available. The cost shall not exceed \$13,325 and will be paid from Fund 106. Multiple quotes were received: Automated Solutions Group, LTD - \$18,249; Waibel Energy Systems - \$38,756. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-10-1151

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign an Employee Requisition to fill the vacant position of full-time Account Clerk 1 at the Department of Job and Family Services, at a pay rate of \$13.00 per hour. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-10-1152

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign an Employee Requisition to fill the vacant position of full-time Account Clerk 1 at the Department of Job and Family Services, at a pay rate of \$13.00 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-10-1153

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the resignation of Carneen Ziegler, Account Clerk 1 at the Department of Job and Family Services, effective September 29, 2020. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-10-1154

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the attached *Agreements to Perform Step-Parent Adoption, One-Sided Homestudies and Safety Evaluations (2020)* with Terri Baltas, Troy, Ohio and with Christin Woods, Pleasant Hill, Ohio, as requested by Job and Family Services Director, Teresa Brubaker. Each Agreement shall not exceed \$15,000 for the term of January 1, 2020 through December 31, 2020. Costs will be paid from Fund 150. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-10-1155

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from E.H. Wachs of Lincolnshire, Illinois and authorize the Sanitary Engineering Department to purchase one (1) new valve exerciser from said company, total cost not to exceed \$33,766.20, to be paid from Fund 436. Said valve exerciser will assist in the Department's Asset Management Program, which is a requirement of Public Water Systems as set forth by the Ohio Environmental Protection Agency. Multiple quotes were sought: Lewis Mechanical Sales, Carmel Indiana - \$41,850.00; Vermeer Heartland, Washington Court House, Ohio – No Quote. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-10-1156

Mr. Mercer moved and Mr. Simmons seconded the motion to acknowledge receipt of a 2021 ODOT Ohio Transit Partnership Program (OPT2) Grant in the amount of \$63,622 for vehicle replacement, on behalf of Miami County Public Transit, and further authorize Miami County Public Transit Manager, Sarah Baker, to electronically sign a 2021 ODOT Ohio Transit Partnership Program (OPT2) Grant Contract. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-10-1157

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the attached listed health insurance rates (monthly) broken down by Employee share and Employer share for 2021 (effective January 1, 2021), for 2 plans and 4 tiers for each plan. COBRA rates will be the total monthly premium PLUS 2% administrative fee. The County will remain self-insured.

MONTHLY RATES AS FOLLOWS :

Employee Share	Employee	EE/Child	EE/Spouse	Family
HSA PLAN	\$92.00	\$166.00	\$193.00	\$294.00
PPO PLAN	\$174.00	\$314.00	\$366.00	\$556.00

Employer Share	Employee	EE/Child	EE/Spouse	Family
HSA PLAN	\$522.00	\$938.00	\$1,095.00	\$1,668.00
PPO PLAN	\$463.00	\$942.00	\$1,096.00	\$1,672.00

COBRA RATES is total monthly premium plus 2% Administrative Fees paid to Everything Benefits

	Employee	EE/Child	EE/Spouse	Family
HSA PLAN	\$626.28	\$1,126.08	\$1,313.76	\$2,001.24
PLAN 4	\$637.00	\$1,281.12	\$1,491.24	\$2,272.56

The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-10-1158

Mr. Mercer moved and Mr. Simmons seconded the motion to adopt the below guidelines as it relates to the County's Health Savings Account (HSA) deposits:

HSA quarterly deposits will be made on the tenth (10) day of each quarter (January, April, July, October), or the next business day, if the tenth (10) day falls on a Saturday, Sunday or on a holiday.

In order to be eligible for a quarterly deposit, an employee has to be an active employee (in the County's healthcare plan) on the first day of the month of the quarter, and must have an HSA account open with Park National Bank.

Quarterly Deposit Amounts:

Single Policy: \$187.50 quarterly deposit with an annual deposit of \$750.00

Family Policy: \$375.00 quarterly deposit with an annual deposit of \$1,500.00

If an employee changes their policy status throughout the year, then their next quarterly deposit amount will change accordingly.

The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-10-1159

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the following Easement Agreements for the "Free-Stine Group Reconstruction Project" and grant payment of those said easements for the amount negotiated by the Miami County Soil and Water

Conservation District:

Donald & Sally Apple Trust - \$1.00

James w. & Dawn E. Covault - \$1.00

Jerry & Sara Cron - \$1.00

Douglas & Linda Deweese Trust - \$1.00

Douglas L. Deweese & Ellen K. Knudsen - \$1.00

Jessee & Tonya Filbrun Trust - \$1.00

Margaret Hill - \$1.00

Lynn L. Redinbo Trust - \$1.00

Arizona Reeder - \$1.00

Teeters Real Estate Investments LLC - \$1.00

Hannah Haren - \$1.00

The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-10-1160

Mr. Mercer moved and Mr. Simmons seconded the motion to set the date of Tuesday, October 27, 2020 at 9:05 a.m. in the Commissioners' Meeting Room, to receive bids for the cash renting of the County's Neal Farm. The attached legal ad will be published in the Dayton Daily News on October 8, 2020, as well as on the County website. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-10-1161

Mr. Simmons moved and Mr. Mercer seconded the motion to close all County Offices falling under the jurisdiction of the Commissioners on Friday, November 27, 2020, except those required to remain open to assure public safety, in honor of our employees and their families during the Thanksgiving holiday. Further, the Board encourages all other Miami County Elected Officials to adopt this resolution by closing their respective offices on Friday, November 27, 2020. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-10-1162 Travel Training

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the travel training as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-10-1163 Then and Now Certificates

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-10-1164 through 20-10-1168 Transfers

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 20-10-1169 Additional Appropriations

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 20-10-1170 Fund to Fund Transfers

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the fund to fund transfers as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 20-10-1171 Executive Session – Pending Litigation

Mr. Simmons moved and Mr. Mercer seconded the motion to enter into Executive Session at 9:50 a.m. for Pending Litigation. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Mercer, Yea; Mr. Simmons, Yea.

Mr. Mercer moved and Mr. Simmons seconded the motion to adjourn Executive Session at 10:06 a.m. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 10:06 a.m. on this 6th day of October 2020.

Respectfully submitted:
Leigh M. Williams, Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.