

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, OCTOBER 8, 2020
1:30 P.M.**

Saved as digital recording: CGS10-08-2020

John F. Evans, President Present, Absent
Ted S. Mercer, Vice President
Gregory A. Simmons, Member, Present

Appointments

10:00 a.m. Morgan Howard – Animal Shelter
10:15 a.m. Teresa Brubaker – Job and Family Services
10:35 a.m. Selena Loyd – Veterans' Services
10:50 a.m. Sheriff Duchak – Sheriff's Office
1:30 p.m. General Business
1:35 p.m. Joel Smith – Emergency Management Agency
1:45 p.m. Kreig Smail – Miami Soil – Water Conservation District
1:55 p.m. Executive Session – Personnel/Appointment of Staff

General Business

Welcome and Pledge of Allegiance

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the agenda as presented, with the following change:

Authorize **Seventh** Release of Financial Guaranty – North Branch Pass Subdivision,
Phase 1 – Engineer's Office

The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Absent.

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the minutes of the October 6, 2020 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Evans, Absent.

RESOLUTION NO. 20-10-1172

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Absent.

RESOLUTION NO. 20-10-1173

Mr. Simmons moved and Mr. Mercer seconded the motion to release the sum of \$8,060.00 (Seventh Release) from the Escrow Agreement with the North Branch Land Company, LLC for the construction of North Branch Pass Subdivision, Phase 1, as requested by the County Engineer. This release is a partial reduction of the referenced Escrow Agreement and does not constitute final acceptance of the constructed facilities or cancelation of the Escrow Agreement. Further authorize the Clerk of the Board to notify Monroe Federal Savings & Loan Association, 24 E. Main Street, P.O. Box 119, Tipp City, Ohio 45371 to issue a warrant in the sum of \$8,060.00 to Balsbaugh Excavating, 5405 Phillipsburg Union Road, Englewood, Ohio 45322 for the constructed facilities. A balance of \$356,561.00 shall remain in said Escrow Agreement for completion of the guaranteed improvements. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Evans, Absent.

RESOLUTION NO. 20-10-1174

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the Recorder's proposal to collect and pay into a fund for equipment needs, \$5.00 from every document received or filed in 2021 be placed in the county treasury and credited to the Recorder's Technology Fund (Fund 163) to be used to provide for the continued service, maintenance and support of the Recorder's land records software systems (and related services), for the acquisition, service and maintenance of hardware, software and equipment in the Recorder's Office and Microfilm Department and the future technology needs of the Recorder's Office. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Absent.

RESOLUTION NO. 20-10-1175

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the resignation of Debi Enochs, Financial Accounts Clerk for the Commissioner's Office, effective October 30, 2020, due to her retirement. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Evans, Absent.

RESOLUTION NO. 20- 10-1176 Then and Now Certificates

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Absent.

RESOLUTION NO. 20-10-1177 Transfers

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Evans, Absent.

RESOLUTION NO. 20-10-1178 through 20-10-1180 Additional Appropriations

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Absent.

RESOLUTION NO. 20-10-1181 Additional Certifications of Estimated Revenue and Additional Appropriations

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the additional certifications of estimated revenue and additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Evans, Absent.

RESOLUTION NO. 20-10-1182 Signatures Only:

Termination(s)

Certificate of Substantial Completion – Miami County Plaza Improvements

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Absent.

RESOLUTION NO. 20-10-1183 Executive Session – Personnel/Appointment of Staff

Mr. Simmons moved and Mr. Mercer seconded the motion to enter into Executive Session at 2:05 p.m. for Personnel/Appointment of Staff. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Evans, Absent.

Mr. Simmons moved and Mr. Mercer seconded the motion to adjourn Executive Session at 3:00 p.m. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Simmons, Yea; Mr. Evans, Absent.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 3:00 p.m. on this 8th day of October 2020.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.