

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, JUNE 22, 2017
1:30 P.M.**

Saved as digital recording: CGS06-22-17

John F. Evans, President Present
John W. O'Brien, Vice President, Present
Gregory A. Simmons, Member, Present

Appointments

1:30 p.m. General Business

General Business

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the minutes of the June 20, 2017 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. O'Brien Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-06-819

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-06-820

Mr. O'Brien moved and Mr. Simmons seconded the motion to execute and sign a contract with Oglesby Construction Inc., Norwalk, Ohio in the amount of \$95,862.00 for the Engineer's 2017 Center Line and Edge Line Striping and center Line Layout Program. The execution and signing of the contract and delivery of the same to Oglesby Construction Inc. shall serve as a Notice to Proceed. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-06-821

Mr. Simmons moved and Mr. O'Brien seconded the motion to accept the attached quote from Ohio Valley AV, 858 Distribution Dr., Beavercreek, OH, 45434 and authorize Juvenile Court to purchase three (3) Epson BrightLink 685WI projectors/smart boards (3500 ANSI Projectors), three (3) wall mounts, three (3) 87" wall mounted white boards, required cables, wall plates, wire and hardware, plus installation and shipping, total cost not to exceed \$12,216.00, which will be paid from Fund 118182 17FDC. Two smart boards will be used at the Piqua Probation Office and one smart board will be used in the Troy Office. Data Board approved said purchase on June 14, 2017. Multiple quotes were received: Chapel-Romanoff Technologies, LLC: \$14,400.00; AVI: \$18,152.59. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-06-822

Mr. O'Brien moved and Mr. Simmons seconded the motion to accept the attached quote from Blue Daisy Construction, Piqua, Ohio, as recommended by Juvenile Court, and award to said company the project of reconfiguring the space at the Piqua Probation office, 110 S. Wayne St., Piqua, Ohio to include: the addition of two (2) framed walls to be covered with drywall, removal of a door, removal of an interior window, removal of existing built-in shelving, painting of all walls, addition of built-in shelving, flooring installed in 2 conference rooms, the lobby and hallway, plus the reworking of the dropped ceiling and lighting. The cost shall not exceed \$17,383.00, which will be paid from 118185 FY17 Felony Delinquent Care Control Fund, which was previously approved by DYS on April 12, 2017. Multiple quotes were received: Bruns General Construction Inc.: \$21,908.00; J.O.S. Contracting, LLC: \$35,800.00. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-06-823

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign the attached *Information Exchange Agreement between Miami County Juvenile Court and the Ohio Department of Public Safety, Ohio State Highway Patrol*, as requested by Juvenile Court, for the provision of Miami County Juvenile Court's authorization to participate in the Law Enforcement Automated Data System (LEADS) with full access (including entry, retrieval, and message switching capabilities). Section 4501:2-10-06 of the Ohio Administrative Code (OAC) requires agencies to enter into information exchange agreements to share criminal justice information (CJI) obtained through LEADS. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-06-824

Mr. O'Brien moved and Mr. Simmons seconded the motion to set the second public hearing for the PY 2017 Small Cities CDBG Funds for the Community Development Allocation and Critical Infrastructure Programs as Tuesday, July 11, 2017 at 9:05 a.m. in the Commissioners Hearing Room and further authorize the attached legal advertisement to be placed in the Dayton Daily News on June 29, 2017. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-06-825

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the recommendations proposed by Job and Family Services Director, Teresa Brubaker, and Human Resource Manager, Tammie Hoover, pursuant to a salary survey conducted for the Miami County Department of Job and Family Services by the firm Zashin & Rich:

Create a full-time position of Assistant Business Administrator, adopt the attached position description and add said position to the Compensation Plan at Pay Range 18

Adopt the full-time position of Eligibility Referral Specialist 3/Medicaid Liaison, adopt the attached position description and add said position to the Compensation Plan at Pay Range 12

Change the name of the position description entitled "Eligibility Referral Specialist 2/Lead" to "Eligibility Referral Specialist Trainer" and add said position to the Compensation Plan at Pay Range 13

Move the position of Case Manager Supervisor 1 in the Compensation Plan from the Professional Tier to Pay Range 16

Move the position of Public Inquiries Assistant in the Compensation Plan from Pay Range 7 to Pay Range 8

Move the position of Legal Specialist in the Compensation Plan from Pay Range 8 to Pay Range 9.

Further approve the attached payroll changes which reflect the movement of the mentioned positions from one Pay Range to another, as well as to increase the salaries of some positions identified in the salary survey that were found to be on the lower end of the market average. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-06-826

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize credit card expenditures for the Commissioners' Office for the third quarter 2017 as attached. The Board voted as follows upon roll call: Mr. Evans Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-06-827 through 17-06-828 Additional Appropriations

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the additional appropriations as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-06-829 through 17-06-830 Transfers

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-06-831 Signatures Only:

Environmental Review Documentation and Certification Form –
PY 2017 CDBG - DOD

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 1:38 p.m. on this 22nd day of June 2017.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.