

**COMMISSIONERS' MEETING
MINUTES SUMMARY
TUESDAY, 2017
9:00 A.M.**

Saved as digital recording: CGS09-26-17

John F. Evans, President Present
John W. O'Brien, Vice President, Present
Gregory A. Simmons, Member, Present

Appointments

9:00 a.m. General Business
9:05 a.m. Treasurer's Quarterly Report

General Business

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the minutes of the September 21, 2017 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. O'Brien Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-09-1262

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-09-1263

Mr. O'Brien moved and Mr. Simmons seconded the motion to accept the attached quote from Meyer Restoration, Piqua, Ohio and authorize to said company the Shingled Roof Replacement Project over the detention area addition at the West Central Juvenile Facility. The existing roof is in poor condition. The project will replace approximately 59 squares of shingled roof surface and include a 2-year workmanship warranty as well as a 30-year prorated shingle warranty. The cost shall not exceed \$24,667.00 (including a \$1,000 contingency allowance for unforeseen deck replacement issues) and will be paid from Fund 309-002-C0008 and reimbursed 100% from the West Central Juvenile Detention Center (Fund 128). Multiple quotes were received (all quote amounts include a \$1,000 contingency amount): Enterprise Roofing, Dayton, Ohio - \$25,995.00; Cotterman & Company Roofing, Minster, Ohio - \$28,300.00; Command Roofing, Moraine, Ohio - \$29,425.00. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-09-1264

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign Change Order #3 to the contract with Tom's Construction, for the "Village of Potsdam Storm Sewer Improvements Project" for an increase of \$36,604.84, as recommended by staff from the Miami County Department of Development, Village of Potsdam, and the Project Engineer. Said Change Order allows for additional trench width and gravel backfill that was needed to due to unanticipated meandering of the existing tile in various locations. The new contract amount including this change order is \$294,975.84. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-09-1265

Mr. O'Brien moved and Mr. Simmons seconded the motion to accept the resignation of Brian Bellamy, Eligibility Referral Specialist I at the Department of Job and Family Services, effective September 22, 2017. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-09-1266

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign the Employee Requisition to fill the vacant full-time position of Eligibility Referral Specialist 1, at the Department of Job and Family Services, at a pay rate of \$14.20 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-09-1267

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize and sign the attached *HVAC Equipment/Preventative Maintenance Contract* with Mechanical System of Dayton (MSD), as requested by the Department of Job and Family Services, for the provision of maintaining proper care of the HVAC equipment at Department of Job and Family Services. Services under this contract will be paid from Fund 106. Said Contract shall be effective on October 1, 2017 and shall terminate on September 30, 2018. This is the final renewal of the contract. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans Yea.

RESOLUTION NO. 17-09-1268

Mr. Simmons moved and Mr. O'Brien seconded the motion to accept the attached quote from Contract Source, Inc., Broadview Heights, Ohio, under State Contract (Schedule Number 800371; Index Number STS714) and authorize the Department of Job and Family Services to purchase one (1) Trendway workstations for the Director's Office. The total cost for said purchase is \$2,524.95 (including delivery, labor and installation), and will be paid from Fund 106. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-09-1269

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize the negotiation of a professional design and engineering contract with Heapy Engineering of Dayton, Ohio, for a surveillance and access control system for the Miami County Jail, Miami County Incarceration Facility, and a surveillance system for the Miami County Engineer's Office and County Garage, including the Eldean Road Covered Bridge. On August 17, 2017, by Resolution No. 17-08-1116, the Board of Miami County Commissioners received and publicly opened SOQs for said services and award was deferred. A committee (Sheriff David Duchak, Matthew Watkins, IT Director, and Chris Johnson, Facilities and Operations Department) met on August 24, 2017 to review and rank said qualifications and selected the following top ranked firms to interview: Heapy Engineering, Dayton, OH and IMEG, Rock Island, IL. The committee conducted interviews with Heapy Engineering, Dayton, Ohio and IMEG, Rock Island, IL on September 19, 2017. Said committee has submitted a recommendation to the Board of Commissioners to negotiate a contract with Heapy Engineering of Dayton, Ohio. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-09-1270 Then and Now Certificates

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-09-1271 through 17-09-1276 Transfers

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-09-1277 Signatures Only:

Contractor's Applications for Payment Nos. 3 and 4 – Village of Potsdam Storm Sewer Improvements Project - Department of Development

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 9:17 a.m. on this 26th day of September 2017.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.