

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, SEPTEMBER 28, 2017
1:30 P.M.
Saved as digital recording: CGS17-09-28**

John F. Evans, President Present
John W. O'Brien, Vice President, Present
Gregory A. Simmons, Member, Present

Appointments

- 1:30 p.m. General Business
- 1:35 p.m. RFP Opening – Website Design, Development, and Strategic Marketing/PR
Services – Department of Development
- 1:45 p.m. RFP Opening – Miami County Health Benefit Program & Associated Services
Commissioners/General County
- 1:55 p.m. Executive Session – Personnel/Promotions and Demotions

General Business

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the agenda as presented, with the addition of the following Signatures Only:

Affidavit of Board of County Commissioners of Miami County Ohio – The Ohio Civil
Rights Commission (Tami DeHart) - Commissioners

The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the minutes of the September 26, 2017 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. O'Brien Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-09-1278

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-09-1279

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize the President of the Board to sign a Release of Mortgage for the following:

Property Owner: David & Cathy Harleman
Address: 61 North St., Fletcher OH 45326
Loan Amount: \$2,000.00 – Dated: April 4, 2014
Recorded: April 8, 2014 Number 2014-OR-03730

Said mortgage now has a zero principal balance due the Miami County Board of Commissioners. Further, authorize the Miami County Department of Development to forward said release to the Miami County Recorder's Office for recording. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-09-1280

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign the attached *Addendum to Purchase of Service Agreement* with Kevin H. Loving, a sole proprietor, dba AnotherProject.com, as requested by Job and Family Services, for services such as installation of computer software, training of employees, modification to computer programs and technical support, as deemed appropriate for their Digital Imaging System. On November 4, 2014, by Resolution No. 14-11-1519, the original/master Service Agreement was executed by the Board of Commissioners. The term of the agreement shall be extended through September 30, 2018. This is a "sole source" service, as Mr. Loving created and developed the agency's digital imaging system and is the only source capable of providing technical support services to the system. The cost for this Agreement shall not exceed \$3,500 and will be paid from Fund 106. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-09-1281

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize and sign a Janitorial Services Contract (attached) with Clean All Services, Inc., Sidney, Ohio, for janitorial services at the Department of Job and Family Services. The cost will not exceed \$9,726.72 during the period of October 1, 2017 through September 30, 2018 and will be paid from Fund 106. This is the final renewal of said contract. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-09-1282

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize credit card expenditures for the Commissioners' Office for the 4th Quarter 2017. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-09-1283

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize a 20% contribution for basic memberships to the Miami County YMCA for County employees who work 30 hours or more. The Miami County YMCA will contribute an additional 10% for a total savings to the County employee of 30%. The memberships have to be paid in full or by bank draft. The enrollment fee will be waived through February 28, 2018 for all County employees. The following are the amounts for the County's 20% portion of the monthly bank draft and paid in full options for YMCA basic memberships:

Monthly Bank Draft Amounts

Youth - \$3.01
Adult - \$7.12
Senior Adult - \$6.43
Couple - \$9.56
Single Parent - \$9.56
Senior Couple - \$8.62
Family - \$11.61

Paid in Full Amounts

Youth - \$31.40
Adult - \$77.40
Senior Adult - \$69.66
Couple - \$104.80
Single Parent - \$104.80
Senior Couple - \$94.32
Family - \$127.80

The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-09-1284

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize the purchase of excess Workers' Compensation insurance through Midwest Employers Casualty Company, broker being Landmark Insurance Agency aka Energy Insurance Company, Cincinnati, Ohio, effective October 1, 2017 through October 1, 2018. Said policy is in conjunction with the County's self-insured status. The annual premium is \$64,543.00. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-09-1285

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the annexation petition filed by Stacy Wall, City of Piqua, Ohio Law Director, Agent, on behalf of the City of Piqua, Ohio, Owner, requesting that certain territory located in Springcreek Township, located in Section 29, Town 1, Range 11 containing 8.714 acres, more or less, be annexed to the City of Piqua, pursuant to 709.02 O.R.C. Based upon a preponderance of the substantial, reliable, and probative evidence on the whole record, it is the finding and determination of said Board that each of the following conditions set forth in Section 709.033 of the Ohio Revised Code has been met:

(1) The petition meets all the requirements set forth in, and was filed in the manner provided in, section 709.02 of the Revised Code:

(2) The persons who signed the petition (Stacy M. Wall) are owners/representatives for owners of real estate located in the territory proposed to be annexed in the petition, and, as of the time the petition was filed with the board of county commissioners, the number of valid signatures on the petition constituted a majority of the owners of real estate in that territory;

(3) The municipal corporation to which the territory is proposed to be annexed already provides services to the territory proposed to be annexed and will continue to provide services if said territory is annexed;

(4) The territory proposed to be annexed is not unreasonably large (8.714 acres +/-); and

(5) On balance, the general good of the territory proposed to be annexed will be served, and the benefits to the territory proposed to be annexed and the surrounding area will outweigh the detriments to the territory proposed to be annexed and the surrounding area, if the annexation petition is granted. As used in division (A)(5) of this section, "surrounding area" means the territory within the unincorporated area of any township located one-half mile or less from any of the territory proposed to be annexed; and

(6) No street or highway will be divided or segmented by the boundary line between a township and the municipal corporation as to create a road maintenance problem.

Further sign the mylar this date. The Board voted as follows upon roll call: Mr. Evans Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTIONNO. 17-09-1286 Travel Training

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the travel training requests as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-09-1287 through 17-09-1291Transfers

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-09-1292 Fund to Fund Advance

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the fund to fund advance as requested. The Board voted as follows upon roll: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-09-1293 Signatures Only:

Payroll Changes - DOD

Disbursement Request Form and Certification – Shiloh Rd. Bridge No. 3.51 Replacement
Excavation Agreement – Kessler Sign Co. - Engineer

Certificate of Substantial Completion – Village of Potsdam – Toms Excavating-
DOD

Request for Payment and Status of Funds Request – Draw #267 and 280-DOD

Affidavit of Board of County Commissioners of Miami County Ohio – The Ohio Civil
Rights Commission (Tami DeHart) – Commissioners (**ADDITION TO THE
AGENDA**)

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-09-1294 RFP Opening – Website Design, Development, and Marketing
PR Services – DOD

PROPOSALS OPENED AND DEFERRED

RESOLUTION NO. 17-09-1295 RFP Opening – Miami County Health Benefit Program and
Associated Services – Commissioners

PROPOSALS OPENED AND DEFERRED

RESOLUTION NO. 17-09-1296

Mr. Simmons moved and Mr. O'Brien seconded the motion to enter into Executive Session at 2:12 p.m. for the purpose of Personnel/Promotions and Demotions. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

Mr. O'Brien moved and Mr. Simmons seconded the motion to adjourn from Executive Session at 2:54 p.m. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:54 p.m. on this 28th day of September 2017.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.