

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
TUESDAY, NOVEMBER 7, 2017  
Saved as digital recording: CGS11-07-17**

John F. Evans, President, Present  
John W. O'Brien, Vice President, Present  
Gregory A. Simmons, Member, Absent

Appointments

9:00 a.m.      General Business  
9:05 a.m.      RFQ Opening – Miami County Plaza and Exterior Lighting Renovation Project -  
Commissioners  
9:15 a.m.      Executive Session – Personnel/Employee Discipline

General Business

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the minutes of the November 2, 2017 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1463

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1464

Mr. O'Brien moved and Mr. Evans seconded the motion to acknowledge receipt of the Sheriff's monthly Expense Account for the period ending October 31, 2017, as prescribed under Section 325.07 of the Ohio Revised Code. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1465

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the Employment Verification for Joshua Norton, part-time Animal Control Officer for the Animal Shelter. Mr. Norton's first day will be November 14, 2017 at a pay rate of \$12.61 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1466

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize Change Order No. 1 for the Owner Rehabilitation Project located at 926 Covington Avenue Piqua, OH 45356, increasing the project amount by \$600.00, cost now being 27,850.00, \$10,703 to be paid from CDBG CHIP Funds and \$17,147 to be paid from the County's HOME Housing Revolving Loan Fund-Program Income. After commencing work, it was determined by the Housing Inspector that the contractor would need to install a flue insert from the basement chimney upward to the attic, with a b-vent from the chimney termination up through the roof, resulting in an increase of \$600.00 to the original contract. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1467

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign Change Order #1 to the contract with Coate Construction LLC, for the *Village of West Milton Forest Avenue Sidewalk Extension Project (Rebid)* to change the date of Final Completion to December 1, 2017 (originally November 1, 2017), as recommended by staff from the Miami County Department of Development, the Village of West Milton, and the Project Engineer. The contract amount for this project is not affected by this change order and remains \$65,872.10. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1468

Mr. O'Brien moved and Mr. Evans seconded the motion to accept the attached quote from SecureCom, Minster, Ohio and authorize said company to replace the fire alarm system at the Incarceration Facility. The existing controller is no longer manufactured and parts are becoming difficult to source and are expensive. The project scope includes the full replacement of the existing system equipment, control modules and also adds the necessary devices to bring the building up to the current fire system code. Chris Johnson, Director of Facilities and Operations, recommends the project be awarded to SecureCom, Minster, Ohio at a cost not to exceed \$29,996.00 (including permit fees), which will be paid from Fund 001-060. Multiple quotes were received: Advanced Security and Fire Protection, Beavercreek, Ohio: \$37,330.53; Tyco Simplex Grinnell Fire & Security, West Chester Ohio: \$44,045.36. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1469

Mr. O'Brien moved and Mr. Evans seconded the motion to amend Resolution No. 17-10-1396 to reflect the change in funding for the purchase of six (6) Fujitsu 7160 scanners, three (3) HP ProDesk 400 computers, two (2) 22-inch Planar LED monitors, and three (3) Microsoft Office Standard 2016 licenses, for the Department of Job and Family Services, from SHI, as follows and not solely from Fund 106 as previously approved:

Fund 101: \$2,759.94

Fund 103: \$2,549.97

Fund 106: \$2,729.95

The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1470

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the Employment Verification for Kimberly Combs, Clerical Specialist 3 for the Department of Job and Family Services. Ms. Combs' first day will be November 13, 2017 at a pay rate of \$12.61 per hour. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1471

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the Employment Verification for Colleen Tyson, Public Inquiries Assistant/Customer Service Representative for the Department of Job and Family Services. Ms. Tyson's first day will be November 13, 2017 at a pay rate of \$12.61 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1472 Travel Training

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the travel training requests. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent;

RESOLUTION NO. 17-11-1473 Then and Now Certificates

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the then and now certificates as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1474 through 17-11-1478 Transfers

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1479 Signatures Only

State of Ohio of Community Development Request for Payment and Status of Funds  
Request – Draw #. 5

Photographic Property Release – RDT Concepts

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 17-11-1480 RFQ Opening – Miami County Plaza and Exterior Lighting Renovation Project

**RFQ OPENED AND AWARD DEFERRED**

RESOLUTION NO. 17-11-1481 Executive Session – Personnel/Employee Discipline  
Mr. O’Brien moved and Mr. Evans seconded the motion to enter Executive Session at 9:22 a.m. for the purpose of Personnel/Employee Discipline. The Board voted as follows upon roll call: Mr. O’Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

Mr. O’Brien moved and Mr. Evans seconded the motion to adjourn from Executive Session at 9:40 a.m. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O’Brien, Yea; Mr. Simmons, Absent.

**ADDITION TO THE AGENDA/ACTION AFTER EXECUTIVE SESSION:**

RESOLUTION NO. 17-11-1482

Mr. O’Brien moved and Mr. Evans seconded the motion to authorize the probationary release of Austin Westfall, Water/Wastewater System Tech 1 at the Sanitary Engineering Department effective immediately. The Board voted as follows upon roll call: Mr. O’Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 9:40 a.m. on this 7th day of November 2017.

Respectfully submitted:  
Leigh M. Williams, Clerk/Commissioners’ Administrator

*Full minutes of the proceedings from this meeting have been digitally recorded.*