

**COMMISSIONERS' MEETING
MINUTES SUMMARY
TUESDAY, DECEMBER 5, 2017
9:00 A.M.**

Saved as digital recording: CGS12-05-17

John F. Evans, President Present
John W. O'Brien, Vice President, Present
Gregory A. Simmons, Member, Present

Appointments

9:00 a.m. General Business
9:05 a.m. Treasurer's Quarterly Report

General Business

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the minutes of the November 30, 2017 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. O'Brien Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-12-1591

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-12-1592

Mr. O'Brien moved and Mr. Simmons seconded the motion to acknowledge receipt of the Prosecutor and Treasurer's 2017 Delinquent Real Estate Tax and Assessment Collection Fund Reports, pursuant to Section 321.261 O.R.C. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-12-1593

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign the attached *First Amendment to DocRouter Plus User Agreement* as requested by the Miami County Recorder. Said agreement extends the term of the original agreement to December 5, 2018 and also modifies the ways in which fees are collected for this services. This change in fee structure will result in a savings of approximately \$3,600 to the County. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-12-1594

Mr. O'Brien moved and Mr. Simmons seconded the motion to amend Resolution No. 17-09-1231, travel and training request for Richard Osgood to attend the OEDA 2017 Annual Summit in Columbus Ohio, and reimburse him for valet parking, which was the only parking option, in the amount of \$34.00. Parking was not requested in his original travel training requisition. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-12-1595

Mr. Simmons moved and Mr. O'Brien seconded the motion to set the date of Thursday, December 28, 2017 at 1:35 p.m. in the Commissioners' Hearing Room to hear the request for change in zoning for the following:

Larry Warner, Newton Township
Robert Allen, Staunton Township
Miami County Zoning Commission

The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-12-1596

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize and sign the attached *Consulting Agreement* with FlexBank, Inc., for the provision of consulting services to the County for questions pertaining to the rules surrounding dependent care FSA Administration, HSA Administration and Pre-Tax Premiums/Section 125. The cost is \$2,400 annually and will be paid from Fund 691. Said Agreement shall begin on January 1, 2018 and shall terminate on December 31, 2018. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans Yea.

RESOLUTION NO. 17-12-1597

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign the attached *Agreement for the Provision of Limited Professional Services* with Brumbaugh Engineering & Surveying, Inc., West Milton, Ohio. Said company will provide a boundary survey for an approximate 173 acres of land owned by the Board of Miami County Commissioners located in Elizabeth Township Sections 28, 34 & 35. This survey will create 3 tracts and include a legal description for each tract. The total cost shall not exceed \$10,000 (rates outlined in attached Agreement) which will be paid from Fund 122. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTIONNO. 17-12-1598 Travel Training

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the travel training requests as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea;

RESOLUTION NO. 17-12-1599 Then and Now Certificates

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-12-1600 Additional Appropriations

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the additional appropriations as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-12-1601 through 17-12-1606 Reduction of Appropriations

Mr. Simmons moved Mr. O'Brien seconded the motion to approve the additional certifications of estimated revenue and additional appropriations as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-12-1607 through 17-12-1616 Transfers

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-12-1617 Signatures Only:

Award Letter - PY 2017 CHIP Application Conditional Award Letter – DOD
Certificate of Substantial Completion – Village of Bradford – Klinger Road Waterline
Replacement Project – DOD
Payroll Change(s) – Facilities and Maintenance
Application – Contractors Application for Final Payment – Forest Ave. Sidewalk
Extension Project – DOD
Certificate of Substantial Completion – Village of West Milton Forest Ave. Sidewalk
Extension Project – DOD

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 9:17 a.m. on this 5th day of December 2017.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.