

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
THURSDAY, DECEMBER 21, 2017  
1:30 P.M.**

**Saved as digital recording: CGS12-21-17**

John F. Evans, President Present  
John W. O'Brien, Vice President, Present  
Gregory A. Simmons, Member, Present

Appointments

1:30 p.m.      General Business

General Business

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the minutes of the December 19, 2017 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. O'Brien Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-12-1703

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-12-1704

Mr. O'Brien moved and Mr. Simmons seconded the motion to accept the attached quote from Brower Stationers, 16 S. Market St., Troy, Ohio, 45373 and authorize the Auditor/IT Department to purchase fourteen (14) Apollo mesh back chairs for the conference room table in the IT Department. The total cost shall not exceed \$3,091.00 and will be paid from Fund 001-011. Multiple quotes were received: Elements IV Interiors, Dayton, Ohio - \$4,137.90; Amazon.com: \$3,360.00. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-12-1705

Mr. Simmons moved and Mr. O'Brien seconded the motion to accept the additional highway easement for Eldean Road No. 33 located in Section 9, Town 5, Range 6, Concord Township, Miami County, Ohio. The plat survey showing the additional highway easement which was granted by Troy Junior Baseball, Inc., is on file with the Miami County Engineer in Road Record 9, page 43. The County Engineer shall record the plat with a reference to this resolution in the Plat Records of Miami County. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-12-1706

Mr. O'Brien moved and Mr. Simmons seconded the motion to award the Inmate Commissary Services Contract, on behalf of the Sheriff's Office, to Keefe Commissary Network, LLC, Strongsville, Ohio. The Board of Commissioners authorized contract negotiations with said company on July 11, 2017 by Resolution No. 17-07-899. Further sign the attached *Keefe Commissary Network, LLC Commissary Services Agreement*, which will be effective January 1, 2018 for a period of three (3) years, with the option of two additional terms of one year each upon mutual consent of both Parties. Keefe will invoice Miami County on a monthly basis for all commissary items purchased. The County will be paid a commission for the services to be provided under this Agreement equal to 35% of Adjusted Gross Sales of commissary items (as listed in Exhibit B). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-12-1707

Mr. Simmons moved and Mr. O'Brien seconded the motion to acknowledge receipt of the notice requesting a new liquor permit for Long Shots Entertainment, LLC, DBA Long Shots Driving Range, 2315 S. CR25A (Concord Township), Troy, OH 45373. The Sheriff has no objection to this permit, so therefore there is no need to request a hearing. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-12-1708

Mr. O'Brien moved and Mr. Simmons seconded the motion to accept the attached quote from Spillman Technologies, Inc. (Spillman), Salt Lake City, Utah and authorize the Communication Center to utilize said company's technical services to migrate the Spillman CAD map to the new ESRI platform which was approved by the Board of Commissioners on November 30, 2017 by Resolution No. 17-11-1573. The cost shall not exceed \$8,750.00 and will be paid from Fund 1110. The Miami County Communication Center Board of Directors approved the purchase of technical services from Spillman on November 15, 2017. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-12-1709

Mr. Simmons moved and Mr. O'Brien seconded the motion to award and sign a proposal for professional design and engineering services for a surveillance and access control system for the Miami County Jail, Miami County Incarceration Facility, and a surveillance system for the Miami County Engineer's Office and County Garage, including the Eldean Road Covered Bridge, to Heapy Engineering, Dayton, Ohio. Said proposal is to provide Base Technology Design Services (Schematic Design Review), as outlined in the document, which is the first phase in the design to have a true understanding of the existing systems as well as what is needed. The Board of Commissioners authorized contract negotiations with said company on September 26, 2017 by Resolution No. 17-09-1269. The cost shall not exceed \$29,700 which will be paid from Fund 309-002, Project C0026. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-12-1710 Travel Training

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the travel training as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-12-1711 Reduction of Appropriations

Mr. Simmons moved and Mr. O'Brien seconded the motion to approved the reduction of appropriations as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-12-1712 Transfers

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-12-1713 Signatures Only:

Payroll Changes – Communication Center

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-12-1714

Mr. O'Brien moved and Mr. Simmons seconded the motion to provide for the current expenses and other expenditures of Miami County during the year ending December 31, 2018 by setting aside the attached sums and appropriating the expenditures to be made for and during the fiscal year. A copy is attached and on file in the Auditor and Commissioners' Offices. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 1:48 p.m. on this 21<sup>st</sup> day of December 2017.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

*Full minutes of the proceedings from this meeting have been digitally recorded.*