

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, MAY 3, 2018
1:30 P.M.**

Saved as digital recording: CGS05-03-18

John W. O'Brien, President, Present
Gregory A. Simmons, Vice President, Absent
John F. Evans, Member, Present

Appointments

1:30 p.m. General Business
1:35 p.m. Bid Opening — Greenville Falls-Clayton Road Bridge No. 02.03 Replacement
Project – Engineer's Office
1:45 p.m. Executive Session - Personnel/Employee Discipline

General Business

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the agenda as presented with the following deletion:

Accept Quote/Authorize Purchase – Cisco Umbrella Licensing – Auditor/IT Department.

The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the minutes of the May 1, 2018, meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 18-05-541

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 18-05-542 VOID

RESOLUTION NO. 18-05-543

Mr. Evans moved and Mr. O'Brien seconded the motion to accept the resignation of Lucas Purdin, Eligibility Referral Specialist 2 at the Department of Job and Family Services, effective May 11, 2018. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 18-05-544

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign an Employee Requisition to fill the upcoming vacant full-time position of Eligibility Referral Specialist 2, at the Department of Job and Family Services, at a pay rate of \$14.48 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 18-05-545

Mr. Evans moved and Mr. O'Brien seconded the motion to accept the resignation of Christopher Perkins, Child Support Case Manager at the Department of Job and Family Services, effective May 4, 2018. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 18-05-546

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign an Employee Requisition to fill the upcoming vacant full-time position of Child Support Case Manager, at the Department of Job and Family Services, at a pay rate of \$14.27 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 18-05-547

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign an Employment Verification for Michelle A. Riley, Eligibility Referral Specialist 1 for the Department of Job and Family Services. Ms. Riley's first day will be May 14, 2018 at a pay rate of \$14.27 per hour. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 18-05-548

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign an Employment Verification for Lindsay Barnett, Eligibility Referral Specialist 1 for the Department of Job and Family Services. Ms. Barnett's first day will be May 14, 2018 at a pay rate of \$14.27 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 18-05-549

Mr. Evans moved and Mr. O'Brien seconded the motion to accept the attached quote from Crowe Shredding, LLC, Richmond, Indiana and authorize said company to perform paper shredding services for Miami County departments per the attached schedule on June 5th – 7th, 2018, as requested by the Sanitary Engineering Department, at a cost not to exceed \$3,353.00, which will be paid from Fund 437. Multiple quotes were received: Shred-It USA LLC, Dayton, Ohio - \$3,519; Royal Document Destruction, LLC, Cincinnati, Ohio - \$6,647. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 18-05-550

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize the negotiation of a contract with App Architecture, Englewood, Ohio for professional design & engineering services (Feasibility Study) for a new One Stop Shop Building. The Board of Commissioners, Jan Mottinger, Clerk of Courts, Facilities and Operations Director, Chris Johnson, and Commissioners' Clerk/Administrator, Leigh M. Williams conducted interviews with three firms that submitted SOQs (pursuant to Resolution No. 17-11-1493) for said project – Garmann Miller Architects and Engineers, Minster, Ohio, Candace Goodall, Architect, Troy, Ohio and App Architecture, Englewood, Ohio and App Architecture was selected as the highest ranked firm. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO 18-05-551

Mr. Evans moved and Mr. O'Brien seconded the motion to adopt the attached, revised *Miami County Plaza Use Policy* (including Application & Permit for Use of Miami County Plaza), which is effective this date. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.,

RESOLUTION NO. 18-05-552 Travel Training

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the travel training requests. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent;

RESOLUTION NO. 18-05-553 through 18-05-554 Additional Appropriations

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the additional appropriations as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 18-05-555 through 18-05-556 Transfers

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

RESOLUTION NO. 18-05-557 Bid Opening – Greenville Falls-Clayton Road Bridge No. 02.03
Replacement Project Engineer's Office

BIDS OPENED AND AWARD DEFERRED

RESOLUTION NO. 18-05-558 Executive Session – Personnel/Employee Discipline

Mr. Evans moved and Mr. O'Brien seconded the motion to enter into Executive Session at 1:46 p.m. for the purpose of Personnel/Employee Discipline. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

Mr. Evans moved and Mr. O'Brien seconded the motion to adjourn from Executive Session at 2:27 p.m. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Absent.

ADDITION TO THE AGENDA:

RESOLUTION NO. 18-05-559

Mr. Evans moved and Mr. O'Brien seconded the motion to accept the resignation of Regan Snider, Miami County Public Transit Director, effective May 4, 2018. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Simmons, Absent.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:25 p.m. on this 3rd day of May 2018.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.