

**COMMISSIONERS' MEETING
MINUTES SUMMARY
TUESDAY, JUNE 5, 2018
Saved as digital recording: CGS06-05-18**

John W. O'Brien, President, Absent
Gregory A. Simmons, Vice President, Present
John F. Evans, Member, Present

Appointments

9:00 a.m. General Business
9:05 a.m. Executive Session – Pending Litigation

General Business

Mr. Evans moved and Mr. Simmons seconded the motion to approve the agenda as presented, with the addition as follows:

Authorize Extension for Report, Plans and Schedules to be Filed with the Board of Commissioners for the Construction, Reconstruction and/or Improvements of the Gallamar Ditch – Engineer's Office

The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Absent.

Mr. Evans moved and Mr. Simmons seconded the motion to approve the minutes of the May 31, 2018 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Simmons, Yea; Mr. O'Brien, Absent.

RESOLUTION NO.18-06-687

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Absent.

RESOLUTION NO.18-06-688

Mr. Evans moved and Mr. Simmons seconded the motion to accept the attached quote from Justice AV Solutions, Inc. (JAVS), Louisville, KY and authorize the Miami County Prosecutor's Office to purchase a Dynasound Pro sound masking system with Plenum speakers for use in their conference room all. Said equipment is necessary to secure confidentiality as a variety of meetings and interviews are held in that area of the Prosecutor's Office. The total cost shall not exceed \$2,969.41 and will be paid from Fund 01005. The system will be included in the existing maintenance agreement with JAVS. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Simmons, Yea; Mr. O'Brien, Absent.

RESOLUTION NO. 18-06-689

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign Change Order #2 to the contract with Mechanical Systems of Dayton (MSD), Dayton, Ohio for the *West Central Juvenile Facility HVAC Upgrades Project*, for an increase in the amount of \$2,950, for the replacement of the controls on the roof top unit and to provide the required programming and graphics for controlling the roof top unit. Once done, the new controls will properly perform the cooling, heating and economizer functions. The cost will be paid from Fund 309-002, Project #C0008. The final contract amount is still \$421,000, with \$260 remaining in contingency. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Absent.

RESOLUTION NO. 18-06-690

Mr. Evans moved and Mr. Simmons seconded the motion to accept the attached quote from Francis Office Supply, Piqua, OH and authorize the Department of Development to purchase a work station including a mobile file, electric adjustable base, two (2) tables, gussets, end support stand, desk pad and monitor arm. The total cost shall not exceed \$1,794.00, with no charge for assembly, which will be paid from Fund 154. Multiple quotes were received: Brower Stationers, Inc. - \$1,860.20; Friends Office - \$2,232.84. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Simmons, Yea; Mr. O'Brien, Absent.

RESOLUTION NO. 18-06-691

Mr. Evans moved and Mr. Simmons seconded the motion to amend Resolution No. 16-05-639 and authorize the amendment to the 2015 Unified Hazard Mitigation Assistance Program Grant to reflect a revised grant award as follows:

\$33,261.06 (\$24,945.79 federal, \$2,554.51 local cash and \$5,760.76 local in-kind)

A reduction was made from the original award due to the fact that only \$5,760.76 in-kind match was obtained. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Absent.

RESOLUTION NO. 18-06-692

Mr. Evans moved and Mr. Simmons seconded the motion to accept the attached quote from Freisthler Paving Inc., Sidney, OH and authorize said company to mill, fill, repair and stripe the Sheriff Training Center Parking Lot and Drive, which is poor condition due to it being a highly traveled surface. The total cost shall not exceed \$31,667.00, which will be paid from Fund 001-060. Multiple quotes were received: Wagner Paving, Inc., Laura, Ohio - \$35,050.00; Cooper's Blacktop, Ludlow Falls, Ohio - \$40,000.00. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Simmons, Yea; Mr. O'Brien, Absent.

RESOLUTION NO. 18-06-693

Mr. Evans moved and Mr. Simmons seconded the motion to accept the attached quote from Environmental Enterprises, Inc., and authorize said company to identify, test, package and dispose of unknown liquids in drums and containers at the CAC Barn, as requested by Director of Operations and Facilities. The items have been identified as acids and flammable materials that require disposal using a qualified contractor with the correct packing materials and proper documentation complying with state and federal rules. The total cost shall not exceed \$4,500.00, which will be paid from Fund 001-060. Multiple quotes were received: Special Waste Systems, Inc., Tipp City, Ohio - \$6,667.91; Clean Harbors Environmental Services, Cincinnati, Ohio - \$7,942.77. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Absent.

RESOLUTION NO. 18-06-694

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign the attached one (1) year contract with SmartBill, Ltd. of Hebron, Ohio for the monthly printing and mailing of water and sewer bills, as requested by the Sanitary Engineering Department, total cost not to exceed \$30,000.00, to be paid from Funds 434 and 436. Due to the impending expiration of the current contract, the Sanitary Engineering Department desires to enter into said contract per the following fee structure:

\$0.0725 per set for bill stock and envelopes

\$0.095 per record for printing, folding, delivery to mail facility

\$0.355 per bill for postage (based on 1 oz. standard bill)

The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Simmons, Yea; Mr. O'Brien, Absent.

RESOLUTION NO. 18-06-695 Travel Training

Mr. Evans moved and Mr. Simmons seconded the motion to approve the travel training requests. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Absent;

RESOLUTION NO. 18-06-696 Then and Now Certificates

Mr. Evans moved and Mr. Simmons seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Simmons, Yea; Mr. O'Brien, Absent.

RESOLUTION NO. 18-06-697 Additional Appropriations

Mr. Evans moved and Mr. Simmons seconded the motion to approve the additional appropriations as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Absent.

RESOLUTION NO. 18-06-698 through 18-06-702 Transfers

Mr. Evans moved and Mr. Simmons seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Simmons, Yea; Mr. O'Brien, Absent.

RESOLUTION NO. 18-06-703 Signatures Only:

Payroll Change(s) – Communication Center

Mr. Evans moved and Mr. Simmons seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Absent.

RESOLUTION NO. 18-06-704 Executive Session – Pending Litigation

Mr. Evans moved and Mr. Simmons seconded the motion to enter into Executive Session at 9:12 a.m. for the purpose of Pending Litigation. The Board voted as follows upon roll call: Mr. Evans, Yea, Mr. Simmons, Yea, Mr. O'Brien, Absent.

Mr. Evans moved and Mr. Simmons seconded the motion to adjourn from Executive Session at 9:54 a.m. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Absent.

ADDITION TO THE AGENDA:

RESOLUTION NO. 18-06-705

Mr. Evans moved and Mr. Simmons seconded the motion to authorize an extension for submission of reports, plans, and schedules as it relates to the construction, reconstruction and/or improvement of the Gallamar Ditch, as requested by the County Engineer, said deadline extended to June 22, 2018. The Board voted as follows upon roll call: Mr. Evans, Yea, Mr. Simmons, Yea, Mr. O'Brien, Absent.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 9:54 a.m. on this 5th day of June 2018.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.