

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
THURSDAY, AUGUST 2, 2018  
1:30 P. M.**

**Saved as digital recording: CGS08-02-18**

John W. O'Brien, President Present  
Gregory A. Simmons, Vice President, Present  
John F. Evans, Member, Present

Appointments

1:30 p.m.      General Business  
1:35 p.m.      Treasurer's Quarterly Report  
2:15 p.m.      Sherrill Morgan

General Business

Mr. Evans moved and Mr. Simmons seconded the motion to approve the agenda as presented, with the addition as follows:

1:40 p.m. Executive Session – Purchase/Sale of Property – Commissioners

The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

Mr. Simmons moved and Mr. Evans seconded the motion to approve the minutes of the July 31, 2018 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

**RESOLUTION NO. 18-08-953**

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign the attached *Electronic Recording Procedures* document with SIMPLIFILE, LC, an e-recording vendor, as requested by the Miami County Recorder. Said document provides for the use of "routing software" to electronically send conveyance documents through the Offices of the County Auditor, Engineer and Recorder. There is no cost to the County – the use of this software will result in cost savings to the County. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-08-954

Mr. Simmons moved and Mr. Evans seconded the motion to authorize and sign Change Order #4 to the contract with Mechanical Systems of Dayton (MSD), Dayton, Ohio for the *West Central Juvenile Facility HVAC Upgrades Project* as follows:

1. Authorize cancellation of Changer Order #3 in the amount of \$5,351.00 which adds the funds back to the original contingency amount (Change Order #3 work cannot be done until the chilled water pumps can be moved which will be completed in the next phase of the mechanical upgrades).
2. Furnish and install 2" bypass control valve and required controls and graphics and piping (addition of \$2,198.00)
3. Credit from Prime Contract A Contingency Allowance (deduction of of \$2,198.00)
4. Credit of all remaining Prime A Contingency to the Project (deduction of \$8,062.00)

The final contract amount is \$412,938.00. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans Yea.

RESOLUTION NO. 18-08-955

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign an addendum to the bed space contract with Van Wert County and increase their contract for detention bed space from 2 beds to 2.5 beds, beginning July 1, 2018 through December 31, 2018, as requested by the West Central Juvenile Detention Center. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-08-956

Mr. Simmons moved and Mr. Evans seconded the motion to accept the attached quote from Brower Stationers, Inc., Troy, Ohio and authorize the Emergency Management Agency to purchase eleven (11) shelving units, including assembly, for their storage cage at the Hobart Center for County Government building (basement). The cost shall not exceed \$1,800.00 and will be paid from EMPG Fund 1108. Multiple quotes were received: Integrity-ie.com - \$2,700.00; Francis Office Supply - \$2,519.00. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-08-957

Mr. Evans moved and Mr. Simmons seconded the motion to accept the attached quote from Meyer Restoration, Piqua, Ohio and authorize to said company the Window Project in the Sheriff Administrative Office Area. The scope of work includes ceiling grid modification, removal of the existing wall area enclosing two (2) of the windows (first floor of the Safety Building) that would allow visibility to the plaza from inside the Sheriff's administrative area. The work will also include the installation of two (2) new frames and windows and all the finish work to button up the area professionally. The cost shall not exceed \$10,958.00 (including a \$1,000 contingency) and will be paid from Fund 001-060 and will be internally billed to the Sheriff's Office who will pay for said project out of their Law Enforcement Trust Fund. Multiple quotes were received: Bridge Street Glass, Covington, Ohio - \$10,200; Bruns General Contractors, Tipp City, Ohio - \$13,812.00. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-05-958

Mr. Simmons moved and Mr. Evans seconded the motion to authorize and sign the Employee Requisition to fill the vacant full-time position of Child Support Trainer at the Department of Job and Family Services at a pay rate of \$16.52 per hour. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-08-959

Mr. Simmons moved and Mr. O'Brien seconded the motion to amend Resolution No. 18-06-695 and authorize the reimbursement in the amount of \$805.90 to Commissioner Evans for a portion of lodging and parking, incurred when he attended the 2018 NACO Annual Conference held on July 12-16, 2018. Previously, all lodging and parking was authorized to be charged to the County credit card. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-08-960

Mr. Simmons moved and Mr. Evans seconded the motion to accept the resignation of Lisa K. Lazear, Assistant Clerk for the Commissioner's Office, effective at the end of business on August 31, 2018. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-08-961 Travel Training

Mr. Evans moved and Mr. Simmons seconded the motion to approve the travel training as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-08-962 Then and Now Certificates

Mr. Simmons moved and Mr. Evans seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-08-963 through 18-08-968 Transfers

Mr. Evans moved and Mr. Simmons seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-08-969 Signatures Only:

Payroll Change(s)

Miami County Plaza Application & Permit for Use of Miami County Plaza – First Baptist Church/Life Group - Commissioners

Mr. Simmons moved and Mr. Evans seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

**ADDITION TO THE AGENDA**

RESOLUTION NO. 18-08-970 Executive Session – Purchase/Sale of Property

Mr. Evans moved and Mr. Simmons seconded the motion to enter into Executive Session at 1:47 p.m. for the purpose of discussing the Purchase/Sale of Property. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

Mr. Simmons moved and Mr. Evans seconded the motion to adjourn from Executive Session at 2:02 p.m. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 3:43 p.m. on this 2nd day of August 2018.

Respectfully submitted:  
Leigh M. William, Clerk

*Full minutes of the proceedings from this meeting have been digitally recorded.*