

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, OCTOBER 18, 2018
1:30 P.M.
Saved as digital recording: CGS10-18-18**

John W. O'Brien, President Present
Gregory A. Simmons, Vice President, Present
John F. Evans, Member, Present

Appointments

1:30 p.m. General Session
1:45 p.m. Budget Hearings
3:10 p.m. Executive Session- Personnel/Appointment of Staff

General Business

Mr. Evans moved and Mr. Simmons seconded the motion to approve the agenda as presented, with the additions as follows:

Authorize/Sign Addendum to Master Energy Purchase Agreement – Electric Commodity
Sales with AEP Energy – Commissioners/General County

Executive Session – Purchase/Sale of Property (Immediately following scheduled
Executive Session for Personnel/Appointment of Staff) – Commissioners

The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

Mr. Simmons moved and Mr. Evans seconded the motion to approve the minutes of the October 16, 2018 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-10-1317

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-10-1318

Mr. Simmons moved and Mr. Evans seconded the motion to accept the attached quote from ARC Document Solutions LLC, Cincinnati, Ohio and authorize the Engineer's Office to purchase a new Canon Pro-4000S Printer which will be housed in the Tax Map Department. Said printer will replace the current printer that is broken beyond repair. The cost shall not exceed \$4,639.90 and will be split paid (50% from Fund 01312 and 50% from Fund 114003). Data Board approved said purchase on September 26, 2018. Multiple quotes were received: CDW-G - \$4,299.99; Canon Solutions America- \$5,291.00. Although the quote from CDW-G was lower than the ARC Document Solutions LLC, the Engineer is requesting award to ARC Document Solutions LLC as their quote includes an additional two years of warranty and a complete set of 330ml ink along with the printer. The Canon Solutions America quote does include the ink but not the additional warranty. The CDW-G quote is the printer only. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans Yea.

RESOLUTION NO. 18-10-1319

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign the attached Change Order No. 1 (Final) to the Agreement with Aero-Mark, Inc., for the Engineer's 2018 Center Line and Edge Line Striping and Center Line Layout Program, for a deduct of \$3,757.45, total contract now being \$146,545.55. Change Order No. 1 (Final) reflects a change in quantities for said program. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-10-1320

Mr. Simmons moved and Mr. Evans seconded the motion to authorize and sign Change Order No. 1 to the Agreement with Wagner Paving, Inc., for the Troy-Sidney Road Berm Stabilization and Overlay Project (OPWC Project CK11V), for a deduction of \$24,894.15, total contract now being \$318,822.45. Change Order No. 1 reflects a change in quantities and materials for said program. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-10-1321

Mr. Evans moved and Mr. Simmons seconded the motion to authorize the extension of the probationary period for Brenda Compton, Clerk/Kennel Attendant at the Animal Shelter, for an additional 250 hours. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-10-1322

Mr. Simmons moved and Mr. Evans seconded the motion to authorize and sign an Employment Verification for Brett Sullivan, Telecommunicator for the Miami County Communication Center. Mr. Sullivan's first day will be October 22, 2018 at a pay rate of \$17.98 per hour. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-10-1323

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign an Employment Verification for Kelly Lowry, Administrative Assistant for the Facilities and Operations Department. Ms. Lowry's first day will be October 29, 2018 at a pay rate of \$18.50 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-10-1324

Mr. Simmons moved and Mr. Evans seconded the motion to accept the attached quote from Precise Boring of Ohio of Lancaster, Ohio and authorize said company to perform directional drilling of waterline for the South County Road 25A Waterline Loop Project, at a cost not to exceed \$27,890.00, to be paid from Fund 436. The Sanitary Engineering Department was contacted by representatives of the WACO Historical Society, Troy, Ohio regarding water service for expansion that is currently underway at their complex, in which water service is desired for fire protection. To connect WACO Historical Society, Troy, Ohio to the County's current water distribution system requires a waterline be directionally drilled beneath South County Road 25A, Troy, Ohio. Multiple quotes were sought: S&S Directional Boring Ltd, Bryan, Ohio \$41, 286.00; Reinhard Boring Technologies Inc, Tipp City, Ohio – No quote. This is the first phase of the South County Road 25A Waterline Loop Project which will consist of 2,414 lineal feet of eight-inch (8") waterline and appurtenances, along South County Road 25A in Troy, creating a looped system of the County's current Troy Water Distribution System, to be construction in the fall of 2021. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-10-1325

Mr. Evans moved and Mr. Simmons seconded the motion to accept the attached quote from Cooper's Blacktop, LLC of Ludlow Falls, Ohio and authorize said company to perform paving and striping of the Miami County Sanitary Engineering Department's parking lot, at a cost not to exceed \$33,200.00, to be paid from Funds 434, 436 and 437. The Sanitary Engineering Department desires to have asphalt and striping completed for the parking lot immediately surrounding the administration building, as the current asphalt and striping is worn and has not been repaved since installation in 1998. The scope consists of: grading stone parking area and compacting as needed, overlay new asphalt around entire Sanitary Engineering Department building parking lot, including mobilization, traffic control and striping of parking lot. Multiple quotes were received: Ticon Paving Inc., Piqua, Ohio- \$35, 687.56 and Wagner Paving Inc., Laura, Ohio - \$36,975.00. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-10-1326

Mr. Simmons moved and Mr. Evans seconded the motion to accept the attached quote from MNJ Technologies Direct, Inc of Buffalo Grove, IL and authorize the Transit Department to purchase one (1) HP ProDesk 400 G5 Computer, two (2) Planar PLL2210W LED 22" Monitor, one (1) MS Office Standard 2019 License, one (1) Planar AS2 Dual Monitor Stand and one (1) Tripp Lite 6in DisplayPort to VGA Adapter Active Converter for the Miami County Transit Manager's office. The cost shall not exceed \$1,196.88 and will be paid from Fund 191-342. Data Board approved said purchase on October 10, 2018. Multiple quotes were received: CDW-G Vernon Hills, IL - \$1,264.95; SHI Somerset, NJ- \$1,226.00. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-10-1327

Mr. Evans moved and Mr. Simmons seconded the motion to accept the attached quote from MNJ Technologies, Buffalo Grove, IL and authorize the Commissioner's Office to purchase three (3) HP ProDesk 400 G5 Computers, three (3) Planar PLL2210W LED 22" Monitors and three (3) MS Office Standard 2019 Licenses for the HR Manager, HR Benefits Coordinator and for the Hearing Room. The cost shall not exceed \$3,073.29 and will be paid from Fund 001-002. Data Board approved said purchase on October 10, 2018. Multiple quotes were received: CDW-G Vernon Hills, IL - \$3,230.88; SHI Somerset, NJ- \$3,159.00. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-10-1328

Mr. Simmons moved and Mr. Evans seconded the motion to authorize and sign fourteen (14) Easement Agreements for the Caldwell Group Reconstruction Project and grant payment of those said easements for the amount negotiated by the Miami County Soil and Water Conservation District as follows:

- Thomas C. and Patricia L. Poling - \$811.00
- Larry E. and Cassandra E. Morrow - \$1.00
- Jeffrey D. Blair Trustee - \$1.00
- Holfinger Family Farms LLC - \$1.00
- John H. Suber - \$1.00
- Sandra J. Schaurer - \$1.00
- Sandra J. Schaurer - \$1.00
- Gene E. Schram Trust - \$1.00
- Joyce E. Morrow - \$1.00
- Jean B. Chapman - \$1.00
- Michael S. and Christine J. Hulme Trustee - \$1.00
- Jerry L. and Marilyn J. Fisher - \$1.00
- Carol J. Bowman - \$1.00
- Vaughn A. Jackson - \$1.00

These easements will allow for 100 feet of temporary construction of the project and 40 feet for permanent maintenance. The Miami Soil and Water Conservation District Board of Supervisors approved the easements at their September 11, 2018 Board Meeting. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-10-1329 Travel Training

Mr. Evans moved and Mr. Simmons seconded the motion to approve the travel training as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-10-1330 through 18-10-1333 Additional Appropriations

Mr. Simmons moved and Mr. Evans seconded the motion to approve the additional appropriations as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-10-1334 Additional Certification of Estimated Revenue and Additional Appropriations

Mr. Evans moved and Mr. Simmons seconded the motion to approve the additional certification of estimated revenue and additional appropriations as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-10-1335 through 18-10-1340 Transfers

Mr. Simmons moved and Mr. Evans seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-10-1341 Signatures Only:

Payroll Change(s)

Mr. Evans moved and Mr. Simmons seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-10-1342 Executive Session – Personnel/Appointment of Staff

Mr. Simmons moved and Mr. Evans seconded the motion to enter into Executive Session at 2:59 p.m. for the purpose of Personnel/Appointment of Staff. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

Mr. Evans moved and Mr. Simmons seconded the motion to adjourn from Executive Session at 3:41 p.m. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

ADDITIONS TO THE AGENDA:

RESOLUTION NO. 18-10-1343

Mr. Simmons moved and Mr. Evans seconded the motion to sign the attached Addendum/“Attachment A-1: Product Pricing Summary” to the *Master Energy Purchase Agreement – Electric Commodity Sales* with AEP Energy, for the provision of electric generation supply for the term ending in May 2019, with said Addendum adding Account 3294704052 – 2042 North County Road 25-A – Incarceration Facility to said Agreement as it was overlooked and left out of the original Agreement. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-10-1344 Executive Session – Purchase/Sale of Property

Mr. Evans moved and Mr. Simmons seconded the motion to enter into Executive Session at 3:41 p.m. for the purpose of Purchase/Sale of Property. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

Mr. Simmons moved and Mr. Evans seconded the motion to adjourn from Executive Session at 3:48 p.m. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 3:48 p.m. on this 18th day of October 2018.

Respectfully submitted:
Leigh M. Williams, Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.