

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, NOVEMBER 1, 2018
1:30 P.M.**

Saved as digital recording: CGS11-01-18

John W. O'Brien, President, Present
Gregory A. Simmons, Vice President, Present
John F. Evans, Member, Present

Appointments

1:30 p.m. General Session
1:35 p.m. RFQ Opening – Professional Design & Engineering Services for Courthouse
 Evaluation and Project Management Services – Commissioners/Facilities and
 Operations
2:00 p.m. Budget Hearings

General Business

Mr. Evans moved and Mr. Simmons seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

Mr. Simmons moved and Mr. Evans seconded the motion to approve the minutes of the October 30, 2018 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-10-1406

Mr. Evans moved and Mr. Simmons seconded the motion to acknowledge receipt of a 2019 VOCA and SVAA grant award as follows and as requested by Prosecutor Anthony Kendell on behalf of Victim Witness:

VOCA Award: \$250,000.00
SVAA Award: \$18,844.80
Local Match: \$94,507.39 (\$58,541.21 cash; \$36,056.18 in-kind)
Total Budget: \$363,352.19

Further sign the attached VOCA and SVAA Grant Award and Acceptance Forms. On July 24, 2018, by Resolution No. 18-07-912, the Board of Miami County Commissioners authorized the Miami County Prosecutor/Miami County Victim Witness Program to submit a grant application for VOCA/SVAA funds in the amount of \$400,060.41 (\$299,863.05 VOCA & \$18,844.80 SVAA) with the County participating in the amount of \$81,352.56 (\$45,296.38 cash and \$36,056.18 in-kind), for a total grant request of \$400,060.41, for the funding period of October 1, 2018 through September 30, 2019. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-10-1407

Mr. Simmons moved and Mr. Evans seconded the motion to accept the attached quote from Parker Bailey Sales, Covington, Ohio and authorize the Facilities and Operations Department to purchase thirty (30) sets of custom chair rails for the 3rd floor large courtroom in the Courthouse. Custom seat parts are needed to make ongoing repairs to seating in the large courtroom – seat rails break and have to be replaced a few times a year. The seat rails are a formed aluminum composite and have to be tooled, poured and finished. The cost shall not exceed \$6,900, which includes molds, machine tooling, finishing and delivery. The cost will be paid from Fund 001-060. A second quote was received: Screen Tek Manufacturing, Inc., Randolph, NJ - \$8,300. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-10-1408

Mr. Evans moved and Mr. Simmons seconded the motion to authorize the closure of all County offices falling under the jurisdiction of the Commissioners on Monday, December 24, 2018 in honor of our employees and their families during the Christmas holiday, except those required to remain open to assure public safety. All other Miami County Elected Officials are encouraged to adopt this resolution by closing their respective offices on Monday, December 24, 2018. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-10-1409

Mr. Simmons moved and Mr. Evans seconded the motion to accept the proposal submitted by Advocate Consulting Group, Columbus, Ohio and award and sign an Agreement with said company for professional design and engineering services for the Miami County Telephone System Project. The scope of work includes:

- Current state assessment of the network and telephony environments
- Future state requirements and design definition
- RFP(s) development, release and award
- Vendor oversight and project management for the implementation
- Transition to operations and project closeout

The cost shall not exceed \$499,000 and will be paid from Fund 309-002, Project C0005. The Board of Commissioners authorized contract negotiations with Advocate Consulting Group, Columbus, Ohio on June 21, 2018 by Resolution No. 18-06-775. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-10-1410 Travel Training

Mr. Evans moved and Mr. Simmons seconded the motion to approve the travel training as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-10-1411 Then and Now Certificates

Mr. Simmons moved and Mr. Evans seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-10-1412 Additional Appropriations

Mr. Evans moved and Mr. Simmons seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-10-1413 Reduction of Appropriations

Mr. Simmons moved and Mr. Evans seconded the motion to approve the reduction of appropriations as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-10-1414 through 18-10-1422 Transfers

Mr. Evans moved and Mr. Simmons seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-10-1423 Signatures Only:

State of Ohio Office of Community Development Request for Payment and Status of Funds Request – Grant No. B-F-17-1BY-1, Draw No. 3 – Department of Development

Confirmation of Benefit Changes Effective 1/1/19, Miami County, Ohio, 10497 – MedBen – Commissioners

Termination(s)

Mr. Simmons moved and Mr. Evans seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea

RESOLUTION NO. 18-10-1424 RFQ OPENING – Professional Design & Engineering Services for Courthouse Evaluation and Project Management Services – Commissioners/Facilities and Operations

BIDS OPENED AND AWARD DEFERRED

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 3:03p.m. on this 1st day of November 2018.

Respectfully submitted:
Leigh M. Williams, Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.