

**COMMISSIONERS' MEETING
MINUTES SUMMARY
TUESDAY, NOVEMBER 20, 2018
9:00 A. M.
Saved as digital recording: CGS11-20-18**

John W. O'Brien, President Present
Gregory A. Simmons, Vice President, Present
John F. Evans, Member, Present

Appointments

- 9:00 a.m. General Business
- 9:05 a.m. RFQ Opening – Professional Design & Engineering Services in Calendar Year
2019 for County Facilities and Properties/Highways, Bridges, Water Distribution,
Wastewater Collection and Property Acquisition
- 9:15 a.m. Bid Opening – Bradford Public Library Parking Lot Addition Project –
Department of Development
- 9:25 a.m. Executive Session – Performance Evaluations

General Business

Mr. Evans moved and Mr. Simmons seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

Mr. Simmons moved and Mr. Evans seconded the motion to approve the minutes of the November 15, 2018 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-11-1496

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-11-1497

Mr. Simmons moved and Mr. Evans seconded the motion to authorize and sign an *Agreement to Purchase Outpatient Mental Health Counseling and Psychiatric Services* (attached) with Steve Liptak, Psy D. & Associates, Ltd, Troy, Ohio, to provide one hour a week outpatient mental health counseling and psychiatric services to children. He will remain available for emergency supervision as needed, sign off as the responsible clinician on each case, noting the students involvement participate in meeting with the Miami County Juvenile Court to assess progress in meeting client and program needs, and will aid in the prescreening a selection of trainees to assure compatibility with the philosophy and mission of the Wright State School of Professional Psychology and Miami County Juvenile Court. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans Yea.

RESOLUTION NO. 18-11-1498

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign the attached West Publishing Corp., dba Thompson Reuters – West Order Form/Agreement and Addendums, on behalf of Municipal Court, for access to Westlaw PRO Libraries, for a term of 36 months. The Agreement provides the Judges and Magistrate access to internet-based legal research for the Court. The Court will be billed \$502.00 per month, total cost not to exceed \$6,024.00 the first year, with an increase of 4% for each subsequent year. The cost will be paid from Fund 164-183. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-11-1499

Mr. Simmons moved and Mr. Evans seconded the motion to authorize the following emergency Owner Rehab Project respecting the PY 2017 Community Housing Impact and Preservation (CHIP) Grant Program for the following LMI property owner:

| | |
|------------------------------|---|
| Property Owner: | Bhupendrakum Shah |
| Property Address: | 2418 St. Andrews Drive Troy, OH 45373 |
| Award/Purchase Order Amount: | \$1,400 |
| Contractor: | Sowers Construction |
| Scope of Work: | Water Heater |
| Source of Funds: | PY 2017 CHIP, Owner Rehab, HOME Funds – \$1,400 |

There are sufficient funds remaining in the PY 2017 CHIP Grant # B-C-17-1BY-2 (HOME Funds) budget under the Owner Rehabilitation Activity. Further authorize a Funding Agreement be executed between said contractor and property owners so that purchase order(s) can be issued per the terms of the Funding Agreement. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-11-1500

Mr. Evans moved and Mr. Simmons seconded the motion to authorize the President of the Board to sign a Release of Mortgage for the following:

Property Owner: Sylvia Reed (Unmarried)
Property Address: 1230 E. Edwards Drive Tipp City, OH. 45371
Loan Amount: \$25,315.00
Recorded: May 20, 2010 Recorded as Volume 0111 Pages 883-887

Said mortgage now has a zero (\$0.00) principal balance due to the Board of Miami County Commissioners. Further authorize the Miami County Department of Development to forward said release to the Miami County Recorder's Office for recording. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-11-1501

Mr. Simmons moved and Mr. Evans seconded the motion to authorize and sign Change Order No. 1 for the Rental Repair Project located at 206 Steele Street Piqua, OH 45356 (Sullenberger Rentals, LLC), increasing the project amount by \$2,511.06, as requested by the Department of Development. Before commencing work, it was determined by Vectren that the landlord would need to agree to extend the gas main in order to have service – cost to extend the gas main being \$2,511.06. The additional \$2,511.06 is to be paid as follows: \$1,255.03 will be paid from CDBG Grant Funds and \$1,255.03 will be paid from CDBG Program Income. The total award for the Project is now \$12,411.06. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Recused.

RESOLUTION NO. 18-11-1502

Mr. Evans moved and Mr. Simmons seconded the motion to accept the resignation of Cassidy Mitchell, Eligibility Referral Specialist 2 for the Department of Job and Family Services, effective November 27, 2018. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-11-1503

Mr. Simmons moved and Mr. Evans seconded the motion to authorize and sign the Employee Requisition to fill the upcoming vacant full-time position of Eligibility Referral Specialist I at the Department of Job and Family Services at a pay rate of \$14.27 per hour. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-11-1504

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign a Prevention, Retention and Contingency Subgrant Agreement with the Miami County Department of Job and Family Services and Miami County Children Services Board, total contract not to exceed \$150,000.00 for the term of October 1, 2018 through September 30, 2019. The cost of the Subgrant will be paid out of Fund 106. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-11-1505

Mr. Simmons moved and Mr. Evans seconded the motion to authorize and sign a Prevention, Retention and Contingency Contract with the Miami County Department of Job and Family Services and the Miami County Transit System, total contract not to exceed \$20,000 for the term of October 1, 2018 through September 30, 2019. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-11-1506

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign a Contract with the Miami County Transit System (MCTS) and the Miami County Department of Job & Family Services (JFS) for the purpose of providing transportation services in Miami County for Medicaid eligible individuals. This contract will assist participants eligible for the Ohio Medicaid Program with transportation to and from Medicaid approved services and/or appointments. MCTS shall bill JFS for trips referred by JFS at a cost of \$22.00 per trip inside Miami County cities/towns, or between Miami County cities/towns. This represents a fully allocated rate. The maximum compensation of this contract will not exceed \$80,000.00 for the period of October 1, 2018 through September 30, 2019. Said contract will be paid out of Fund 106 and is funded by the Federal Medicaid Assistance Program grant. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-11-1507

Mr. Simmons moved and Mr. Evans seconded the motion to authorize and award the 2018-2019 School Year Educational Waste Reduction Grants to the below mentioned schools, total grant award not to exceed \$1,806.05, which will be paid from Fund 437, as requested by the Sanitary Engineering Department:

| Contact | School | Project | Amount |
|-----------------|---|---|---------------|
| Shelley Stewart | Cookson Elementary (Troy City Schools) | Stream Quality Monitoring Field Trip | \$322.86 |
| Stefanie Dahlin | Kyle Elementary (Troy City Schools) | Boonshoft Recycling Field Trip | \$492.17 |
| Lori Ott | Kyle Elementary (Troy City Schools) | Recycling Textbooks and Resources for the Library | \$491.02 |
| Erin Johnston | The Overfield School | Recycling Bins and Outdoor Composter | \$500.00 |

The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-11-1508 Travel Training

Mr. Evans moved and Mr. Simmons seconded the motion to approve the travel training as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-11-1509 Then and Now Certificates

Mr. Simmons moved and Mr. Evans seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-11-1510 through 18-11-1523 Transfers

Mr. Evans moved and Mr. Simmons seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-11-1524 through 18-11-1525 Fund to Fund Transfers

Mr. Simmons moved and Mr. Evans seconded the motion to approve the fund to fund transfers as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-11-1526 Signatures Only:

Termination(s)

State of Ohio Office of Community Development Request for Payment and Status of Funds Request – Grant No. B-C-17-1BY-2, Draw No. 6

State of Ohio Office of Community Development Request for Payment and Status of Funds Request – Grant No. S-C-17-1BY-1, Draw No. 4

Mr. Evans moved and Mr. Simmons seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-11-1527 RFQ OPENING – Professional Design & Engineering Services for in Calendar Year 2019 for County Facilities and Properties/Highways, Bridges, Water Distribution, Wastewater collection and Property Acquisition – Commissioners/Engineer/Sanitary Engineer

BIDS OPENED AND AWARD DEFERRED

RESOLUTION NO. 18-11-1528 BID OPENING – Bradford Public Library Parking Lot Addition Project - Department of Development

BIDS OPENED AND AWARD DEFERRED

RESOLUTION NO. 18-11-1529 Executive Session – Performance Evaluations

Mr. Simmons moved and Mr. Evans seconded the motion to enter into Executive Session at 9:33 a.m. for the purpose of Performance Evaluations. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

Mr. Evans moved and Mr. Simmons seconded the motion to adjourn from Executive Session at 10:03 a.m. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 10:03 a.m. on this 20th day of November 2018.

Respectfully submitted:
Leigh M. Williams, Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.