

**MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**  
**QUARTERLY MEETING**  
**JULY 16, 2020**  
**(VIRTUAL)**

I. Meeting was called to order by Chair Chuck Drake at 4:01 PM.

Members Present: Chuck Drake, David Stockler, Jim Bowell, Jim Crawford, Joel Smith, Marc Cantrell, Nancy Bowman, Nate Bednar, Ron Dye, Steve Pfister, Commissioner Mercer, Tracy Knox and Art Blackmore

Members Absent: Brent Pohlschneider, Sheriff Duchak, Eric Krites, Jeff Busch, Jim Garrett, Lee Harmon, Mark Helke, Scott Pence, Tim Reichard and Tony Kendell

Sam Reed was present representing Ohio EMA.

II. Approval of minutes of the January 9, 2020 quarterly meeting as sent out. It was moved by Stacy Knox and seconded by Marc Cantrell to approve the minutes. Motion carried.

III. Financial report: Art presented the financial report as follows:

Balance at last meeting	\$64,090.55
Income since last meeting	\$ 2,998.38
Expenses since last meeting	\$15,414.02
Current Balance	\$51,674.91

Income was a cost recovery claim of I-75 accident in Tipp City on 8/4/2019.

Expenses were for salary and benefits, mileage reimbursement, hazmat supplies, a printer for Hazmat 1, fuel for Hazmat 1, annual maintenance for Hazmat 1, and signage for the full-scale exercise. Chuck stated the report will be forwarded for audit.

IV. Old Business:

- a. Hazmat Team activities/responses: David S. reported there have been eight team responses this year to date. Face-to-face training is starting up again this evening.
- b. Extremely Hazardous Substance (EHS) site visit update: Art reported that site visits are typically conducted with the local fire departments. The fire departments have not been doing their site visits because of the Covid-19, therefore no site visits have been conducted this year.
- c. Public Information Request: Art reported we have had one Public Information Request this year that was in regards to above ground storage tanks. Jim B. replied to the request.
- d. FY 2020-2021 LEPC Grant: Art noted the grant application was submitted on time, and we have not learned yet what our grant amount will be. It is typically in late July or August when that information becomes available.

- e. Cost Recovery: Art noted we have four cost recovery claims open. They are:
  - Catherine Elson due to a motor vehicle with leakage accident in Troy. There were issues in delivery of the claim with notices left but she did not pick the envelope up at the post office. The envelope has been turned over to the Prosecutor's office for delivery.
  - Markham Transport due to an accident with leakage in Piqua. Claim sent June 2, 2020.
  - R&T Transport due to an accident with leakage in Troy. Claim sent June 18, 2020.
  - Mahant Transportation due to a saddle tank leakage in Tipp City. Claim sent June 9, 2020.
- f. Weather Spotter Class April 6: Art noted the class was cancelled by the NWS due to Covid-19. On-line classes have been offered and if interested go to the NWS website.
- g. Full Scale Exercise April 25: Art noted the full-scale was postponed due to Covid-19. It is currently being planned for the spring of 2021. The SERC has passed a resolution that the LEPC's will not be penalized if they were not able to complete an exercise in FY2020 and the LEPC's will receive the \$2500 grant credit for conducting an exercise.
- h. No other old business was presented.

V. New Business:

- a. LEPC Fiscal Report: Art noted the report is ready for signatures and will then be submitted to the SERC.
- b. Covid Response Activities: Nate updated us on the Covid status in Miami County. We are seeing an increase in cases, now averaging 5-10 per week. The cases are trending to the younger people. The county alert status has been increased to the orange level. Current Public Health operations are now focusing on tracking and tracing of the cases and environmental inspections. The testing capacity has improved. Kroger and Walmart are now requiring all shoppers to wear mask.
- c. No other new business was presented.

VI. Sub-Committee Reports:

- a. Community Resources and Information: Marc reported the Red Cross is still working virtually. They are not doing any congregate sheltering. They are gearing up for seasonal readiness.
- b. Equipment: David S. noted he is waiting on quotes for batteries for the hazmat truck as they failed their annual maintenance test. David made a motion to replace the three batteries at a cost not to exceed \$350.00. Jim B. seconded the motion. Motion carried.
- c. Executive: Chuck noted there was nothing to report.
- d. Exercise and Training: Jim C. noted there was nothing additional to report regarding the full scale exercise or weather spotter training.
- e. Legal and Enforcement: no report

- f. Membership: Chuck reported that a letter was sent on January 30, 2020 to those members who were in arrears on meeting attendance. Six letters were sent. Our constitution requires that members not miss more than two consecutive quarterly meetings in a row. Two members replied and stated they wanted to stay on the LEPC. Two members replied and removed themselves from membership. Two members did not reply at all and were removed from membership. The following are no longer LEPC members: Tim McNally, Ben Stacy, Matt Simmons and David Heffner.

Jim Howell has resigned from the EMA and therefore had to remove himself from membership as representing the Miami County EMA. He wishes to become a member representing Edison State College. We need to approve this membership by vote. This would be good as we have not had the "education" community group represented for a long time. Moved by Chuck D. and seconded by Steve P. to approve the membership change. Motion carried.

Heidi Harmer has left her position at UVMC. Her replacement on the LEPC will be Tracy Knox, with Kim Beckman as her back-up. We need to vote on Tracy to our membership. It was moved by Steve P. and seconded by Jim C. to approve this appointment. Motion carried.

Mark Helke has requested membership to the LEPC. Mark works at Clopay and would be taking the LEPC position previously held by Tim McNally. It was moved by Chuck Drake and seconded by Jim C. to approve this appointment. Motion carried.

Art Blackmore is retiring from Miami County employment effective September 4, 2020. A new LEPC Information Coordinator will need to be hired. Joel S. is working through the process.

- g. Planning Writing and Policy: nothing to report

- h. Risk and Hazard Assessment: nothing to report

## VII. Purchase Needs

No additional purchase needs were reported.

## VIII. Good of the Order

Art reported that Methanol has been found in some hand sanitizers. Methanol can be toxic if absorbed or ingested. Please check hand sanitizers you may have. If Methanol is noted as an ingredient and you have used it you should see a doctor immediately.

Joel S. gave thanks to Jim B. and Art B. for being part of the LEPC and for their contribution to the EMA.

David S. noted the sharing of information from Jim B. regarding hazmat to aid in the transition to a new hazmat coordinator.

Jim B. noted he is willing to stay on the equipment sub-committee. Chuck advised his offer will be taken under consideration.

Commissioner Mercer thanked Jim B. and Art B. for their service to the county.

IX. Next Meeting

Chuck announced the next meeting will be October 1, 2020.

IX. Adjournment

With no further business to be presented, it was moved by Nate Bednar and seconded by Steve P. to adjourn the meeting. Motion carried. The meeting was adjourned at 4:30 PM.

Respectfully submitted,

Art Blackmore  
Information Coordinator  
Miami County LEPC