

GENERAL JURY INFORMATION

WELCOME

You have been summoned to appear as a Juror in your Court of Common Pleas. Most persons who serve find it interesting and we hope that you do also. You will get an insight into the work of the Courts that cannot be obtained in any other way. You may find the work is difficult and possibly not as exciting as you would expect. We realize that your daily life is interrupted and appreciate your assistance.

HOW YOU WERE SUMMONED FOR JURY DUTY

According to Ohio law, jurors may be summoned from the list of registered voters in the county or jurors may be summoned from a list of registered voters and licensed drivers in the county. Presently, this court summons jurors from the list of registered voters of Miami County, Ohio.

A source list is developed by a random computerized drawing from the registered voters in the county. From this source list there are three random computerized drawings each year. The jurors that are drawn are notified by mail they have been selected for jury duty.

WHY YOU RECEIVED A JUROR QUESTIONNAIRE

When you are mailed a summons, you will also receive a Juror Questionnaire (*Link to Juror Questionnaire*). It will expedite the process of the jury selection if we have on file information about you, employment, former jury service, etc. Your responses assist the trial attorney in determining if he feels you would be a fair and impartial juror for his trial.

Your juror questionnaire also provides the Deputy Jury Commissioner with information as to how to contact you if there would be a last minute change in your report date or time.

HOW TO REQUEST AN EXCUSE FROM JURY DUTY

According to the law of Ohio, you can be excused from jury duty only by the Court. When considering requests of excuse, the Court is required to observe statutory provisions. Requests to be excused from jury service should be submitted in writing. The address and fax number are included on our letterhead. Please be clear and precise in your description of your request. The Judge will review the request and you will be notified of his decision.

If at the particular time you are called for jury duty, it will be an undue hardship, you should make that fact known. You may be able to work something out regarding your service through the Deputy Jury Commissioner. You may call the Deputy Jury Commissioner at 440-5992.

EMERGENCY – YOUR LATE ARRIVAL

In the event any emergency should arise while serving as a juror, such as illness, car trouble, etc., which would make you report late or make it difficult to come in, call the Deputy Jury Commissioner as soon as possible.

However, once you have been sworn as a juror in a case, every reasonable effort should be made to continue or the case would have to start anew. You may contact the Deputy Jury Commissioner at 440-5992.

HOW MUCH THE COURT PAYS YOU FOR JURY DUTY

Petit Jurors

Individuals are paid, by the court, for their services as a petit juror. The pay is calculated by the number of days that petit jurors are summoned and instructed to report to the Safety Building for jury selection. Petit jurors are compensated at the rate of \$40.00 per day for each day present. After the tenth day of being seated on a jury trial petit jurors are compensated at the rate of \$80.00 per day. However, if you are not seated on a jury trial and are excused before noon, you will receive \$20.00.

Grand Jurors

Individuals are paid for their services as a Grand Juror. The pay is \$40.00 per day regardless of when you are excused for the day or how many days you report for grand jury.

WHEN WILL YOU RECEIVE YOUR JURY DUTY PAY

Payment is by check, which will arrive at your residence within one month following your jury service.

PROOF FOR EMPLOYER OF YOUR JURY DUTY

Should any juror's employer require proof of jury service so that you may receive your pay, or for any other reason, you may go to the Office of the Clerk of Courts which is located on the third floor of the Safety Building and a certificate will be furnished to you. These are furnished at any time you ask for them.

REIMBURSEMENT OF YOUR LOSS OF WAGES

There is not a law requiring employers to reimburse employees their loss wages while serving on jury duty. You will need to check with your employer's personnel department to determine their policy regarding jury duty reimbursement.

PARKING

The Court does not provide parking. It is suggested that you not park in a 2 hour parking spot. The court cannot stop courtroom proceedings so you may move your vehicle. A 10 hour metered lot or an unrestricted area on the street is recommended for juror's parking. The City of Troy will no longer excuse parking tickets received by jurors.

LOCATION AND OFFICE HOURS

The jury room is on the third floor of the Safety Building, 201 W. Main Street next to the Miami County Court House. It should be used by you during recesses. However, if you are in the halls, you should not talk to any of the parties, attorneys or witnesses; lest some who observe such conversation think it concerns the case you are hearing.

There are rest rooms in the jury room and additional rest rooms on the third floor across from the elevators. A drinking fountain is located on the third floor across from the elevators. There is water in the jury room.

The court opens at 8:00 a.m.; lunch recess is usually 12:00 p.m. to 1:00 p.m.; and Court recesses for the day as close to 4:00 p.m. as possible. Jury trials are not held on Saturday, Sunday or legal holidays.