

**MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE  
QUARTERLY MEETING  
OCTOBER 15, 2020  
(VIRTUAL)**

I. Meeting was called to order by Chair Chuck Drake at 4:06 PM.

Members Present: Chuck Drake, David Stockler, Jeff Busch, Jim Bowell, Jim Crawford, Joel Smith, Lee Harmon, Mark Helke, Nancy Bowman, Nate Bednar, Ron Dye, Tim Reichard, and Commissioner Ted Mercer

Members Absent: Brent Pohlschneider, Sheriff Dave Duchak, Eric Krites, Jim Garrett, Marc Cantrell, Scott Pence, Steve Pfister, Tony Kendell, and Tracy Knox

Sam Reed was present representing Ohio EMA.

II. Approval of minutes of the July 16, 2020 quarterly meeting as sent out. It was moved by Lee Harmon and seconded by Chuck Drake to approve the minutes. Motion carried.

III. Financial report: Joel Smith presented the financial report as follows:

Balance at last meeting	\$51,674.91
Income since last meeting	\$30,465.57
Expenses since last meeting	\$2,368.05
Current Balance	\$79,772.43

- a. Income included annual grant award and three cost recovery claims. The LEPC received the SFY2020-21 SERC grant on 8/14/2020 in the amount of \$26,875.00. The application was for \$32,000.00. This year's grant is \$1,436.00 more than we received for FY2019-2020. The total of the three cost recovery receipts was \$3,536.57.
- b. Expenses were for LEPC Information Coordinator salary, benefits, and mileage reimbursement; and supplies, fuel, and new batteries for Hazmat 1. It was moved by Jim Bowell and seconded by Tim Reichard to approve the financial report. Motion carried.
- c. Art Blackmore submitted the annual LEPC Fiscal Report to the SERC on 7/21/2020. It included a carryover of \$25,439.27 from SFY2020 into SFY2021. Carryover is permitted up to the equivalent of twice the annual grant amount.

IV. Old Business:

- a. Extremely Hazardous Substance (EHS) site visit update: Joel Smith reported that no site visits have been conducted this year because of the Covid-19. Fire departments have now returned to conducting fire inspections; therefore, the Hazmat Coordinator will begin conducting EHS site visits in conjunction with respective fire departments in jurisdictions with EHS Tier II Reporting entities.
- b. Public Information Request: Joel Smith reported that there has been one Public Information Request since the last meeting. On 8/28/2020 Professional Services Industries, Inc. requested environmental information about a property on West Water Street, Piqua. Art Blackmore replied to this request on 8/31/2020. There was nothing significant to report. Total Public Information Requests for the year is two.

- c. Closed Cost Recovery: Joel Smith noted three actions were closed successfully since the last LEPC meeting. Receipts from the incidents include:
- \$685.00 from 6/22/2020 incident involving leaking fuel truck at Casey's General Store, Tipp City
  - \$1,271.82 from 5/2/2020 incident involving truck accident on I-75 in Piqua
  - \$1,633.75 from 2/26/2020 incident involving truck accident on I-75 in Troy
- d. Open Cost Recovery: Joel Smith noted that two cost recovery claims remain open.
- \$558.68 from 1/24/2020 incident involving motor vehicle accident with fuel leakage on I-75 on-ramp in Troy. Catherine Elson did not accept delivery of the claim. Notices were left but she did not pick the envelope up at the post office. Lee Harmon from the Legal and Enforcement sub-committee recommended that the LEPC continue to pursue this claim through the County Prosecutor's office. It was moved by Lee Harmon and seconded by Chuck Drake to continue to pursue this claim. Motion carried.
  - \$1,121.50 from 8/1/2020 incident at Market Fresh Foods in Covington due to gasoline leak from underground storage tank. Art Blackmore mailed the claim via certified mail on 8/31/2020. Delivery of the claim was confirmed by the US Postal Service on 9/2/2020.
- e. Postponed Full Scale Exercise: Joel Smith noted the intention to conduct the full-scale in Spring of 2021. This will be the concluding event for the 4-year exercise cycle that ends in June 2021. Our intent is to continue with the scenario that was previously planned to occur in Piqua. Joel intends to explore expanding the role of a Piqua EHS reporting entity.
- Sam Reed from OH EMA provided an update from the recent SERC Meeting that passed a resolution authorizing Table Top Exercises to be conducting virtually due to Covid-19 social distancing precautions. The SERC noted the challenges for LEPC's to conduct in-person exercises due to current ODH orders limited gatherings to 10 people and the current challenges for the Red Cross, Hospitals, and EMS agencies to participate in exercises. Sam noted that OH EMA Association is pursuing legislative change to update ORC to enable modifications to the conduct of exercises during situations like the current pandemic.
- f. Hazmat Team activities/responses: No report.
- g. No other old business was presented.

#### V. New Business:

- a. Covid-19 Response Activities: Nate Bednar provided an update on the status of Covid-19 in Miami County. To date there have been 1852 cases, 169 hospitalizations, and 56 deaths related to Covid-19. Trends include: 15-30 cases per day, 75% of cases are attributed to community spread outside congregant settings, such as long term care facilities. Schools and businesses are being proactive with prevention measures. Significant spread is occurring in private gatherings. The Public Health Department is reinforcing three messages: avoid large gatherings, maintain social distancing, and wear masks. Locally, the initial focus was on responding to the early outbreaks in long term care facilities. The summer focus was on assisting businesses and schools reopen. The current focus is on

disease investigation and contract tracing. Planning is ongoing for vaccinations where a phased approach is likely that will prioritize high risk individuals and high risk occupations.

- b. SFY 2020 Compliance Report: Joel Smith submitted the annual compliance report on 9/30/2020. There are 90 reporting facilities this year. 47 facilities are reporting an Extremely Hazardous Substance (EHS) of which two are new this year; four filers from last year did not file this year. 43 facilities reported no EHS. There were 49 entities reporting EHS last year; the Hazmat Coordinator and respective jurisdictional fire departments conducted site visits for 100%. There were 13 calls for the Hazmat Team in SFY 2019-20; 8 of which prompted reports to the EPA.
- c. County Chemical Emergency Response and Preparedness Plan. There is an annual requirement to update this plan or to submit a “No Change Review” checklist certified by the LEPC. There have been no changes to the plan and the plan continues to meet the plan requirements outlined in ORC. Joel Smith proposed that the LEPC approve the “No Change Review” Checklist. It was moved by Chuck Drake and seconded by Jim Crawford to approve the “No-Change Review” and authorize the submission of the review to the SERC. Motion carried.
- d. Meeting Dates for 2021: Joel Smith presented the following proposed dates for our 2021 meetings:
  - January 7th
  - April 8<sup>th</sup>
  - July 7th
  - October 7th
- e. LEPC Conference Highlights: Joel Smith and Bill Frey participated in the Annual LEPC Conference on Oct 14<sup>th</sup>. Agenda items included: Brine Spills, Risk Management Plan Program Update, Grants Update, Virtual Exercises, and ODNR Emergency Response.

#### VI.Sub-Committee Reports:

- a. Community Resources and Information: No Report.
- b. Equipment: David Stockler reported that the Hazmat Team has received the new enclosed trailer from the State Homeland Security Grant. The floor and back ramp of the trailer are made of untreated wood. David has been exploring options to apply a protective coating to protect and increase the lifespan of the flooring. He found one local vendor (Line-X) that could apply a protective coating for \$2,877. He noted that Ziebart provides a similar product, but the Troy Ziebart location could not accommodate the size of the trailer. Jeff Busch made a motion to install protective flooring in the trailer at a cost not to exceed \$3000.00, with the specification that David attempt to secure additional quotes. Chuck Drake seconded the motion. Motion carried.
- c. Executive: Chuck Drake noted there was nothing to report.
- d. Exercise and Training: Jim Crawford noted that Covid-19 has impacted our ability to conduct activities such as the EOC “Spring Fling” and Volunteer Reception Center orientation training at the Senior Citizens Center. It is important to prepare to resume these activities following Covid-19, in addition to continuing to plan for the Full Scale Exercise in Spring 2021.

- e. Legal and Enforcement: As mentioned in Old Business, the L&E sub-committee recommended the pursuit of the cost recovery claim against Catherine Elson.
- f. Membership: The Miami County Board of County Commissioners approved the membership changes from the last meeting. Bill Frey is on board as the County Hazmat Coordinator. Art Blackmore retired from Miami County employment effective September 4, 2020. Joel Smith is working with Human Resources to hire a new LEPC Information Coordinator.
- g. Planning Writing and Policy: nothing to report.
- h. Risk and Hazard Assessment: nothing to report.

VII. Purchase Needs

No additional purchase needs were reported.

VIII. Good of the Order

No items were presented.

IX. Next Meeting

Joel Smith announced the next meeting will be 4PM on Thursday, January 7, 2021.

X. Adjournment

With no further business to be presented, it was moved by Lee Harmon and seconded by Commissioner Mercer to adjourn the meeting. Motion carried. The meeting was adjourned at 4:56 PM.

Respectfully submitted,

Joel Smith  
Emergency Coordinator  
Miami County LEPC

