



**MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
QUARTERLY MEETING
June 2, 2022**

I. Meeting was called to order by Joel Smith at 4:00 PM.

Members Present: Jim Crawford, Ron Dye, Mark Eberhardt, Bill Frey, Mark Helke, Scott Pence, Brent Pohlschneider, Joel Smith, Ivy Thoman
Members Absent: Jim Bowell, Nancy Bowman, Jeff Busch, Chuck Drake, Sheriff Dave Duchak, Jim Garrett, Lee Harmon, Prosecutor Tony Kendell, Eric Krites, Commissioner Ted Mercer, Steve Pfister, Abigale Richards, David Stockler, Connor Super

Joel Smith announced the departure of LEPC Information Coordinator, Mashell Carmack, and wished her well in her new position with FEMA.

II. Approval of minutes of the January 13, 2022 quarterly meeting and March 23, 2022 special meeting, as sent out. Brent Pohlschneider moved to approve the minutes of the last meetings; seconded by Bill Frey. Motion carried.

III. Financial report: Joel Smith presented the financial report as follows:

Balance at last meeting	\$81,783.72
Income since last meeting	\$3,261.57
Expenses since last meeting	\$25,035.96
Current Balance	\$60,009.33

- a. Income from two cost recovery actions: \$2,911.40 (12/11/21 incident MM81, NB I75 Piqua) and \$350.17 (12/20/21 incident MM78, NB I75 Troy).
- b. Expenses were \$2,540.14 safety supplies (sorberent pads, booms, dry sweep), \$1,873.01 tools for damming and diking trailer, \$3,598.80 annual maintenance and tires for HAZMAT vehicle, \$59.97 vehicle fuel, \$2,877 cost share for HMEP training grant, \$62.24 LEPC IC mileage, and \$14,024.80 salary and benefits for LEPC IC.
- c. Acceptance of financial report. It was moved by Scott Pence to approve the financial report; seconded by Ron Dye. Motion carried.

IV. Old Business:

- a. Hazmat Team Activities and Responses. Bill Frey reported the completion of the three Hazmat training courses sponsored by the LEPC under the FY19 Hazardous Materials Emergency Preparedness Grant. Bill reported one Hazmat Team response on 6/1/22 for an herbicide spill caused by a broken hose on a nurse tank.

- b. Joel Smith reported that the two Cost Recovery actions from 2021 have been paid. Two outstanding items remain with the Prosecutor's office: Catherine Elson (\$558.68) case referred to Prosecutor's investigator to determine current address; Market Fresh Foods (\$1,121.50) pending response to demand letter from Prosecutor.
- c. Joel reported that there have been six Public Information requests with nothing significant to report:
 - a. 2/9/22 – former Hartzell Veneer property, 350 Clark Ave, Piqua (T&M Assoc)
 - b. 2/24/22 – McDonald's Restaurant, 1546 Covington Ave, Piqua (Vertex Ordesign Environmental Services:
 - c. 3/5/22 – Lee's Famous Recipe, 102 S Sunset Dr, Piqua
 - d. 4/11/22 – former Peltier Residence, 646 S Main St, Piqua
 - e. 4/11/22 – Eidemiller Farm, corner SR202 and Tipp-Elizabeth Rd, Tipp City
 - f. 5/26/22 – former Star Fuel property, 5580 CR25A, Piqua
- d. EHS site visits. Bill reported that 40 of 50 site visits complete. This year's visits program will conclude at the end of June 2022.
- e. Joel Smith gave an update of the progress of the Miami County Hazard Mitigation Plan update. Stakeholder meetings were completed in February; Burton Planning Services is now completing draft plan; there will be a public review period at the end of June 2022. More information is available at <https://burtonplanning.com/miami-hmp/>.

V. New Business:

- a. Joel Smith provided an overview of the 2022 Facility Reporting (see attached slide). LEPC IC submitted First Time Filers Report identifying two new reporting facilities (Duncan Oil-Troy, Pella Corporation-Troy).
- b. 2022 Fiscal Report. Joel Smith presented the annual Fiscal Report for SFY22, covering 7/1/21 to 6/30/22 (see attached slide). It was moved by Brent Pohlschneider to approve the Fiscal Report; seconded by Mark Helke. Motion carried.
- c. FY22-24 HMEP Grant application for two training classes in 2022-23. Total cost: \$6,215.00; 80%/20% cost share. Motion for LEPC to fund local 20% match of \$1,243.00. It was moved by Jim Crawford to approve; seconded by Scott Pence. Motion carried.

VI. Sub-Committee Reports:

- a. Community Resources and Information. Mark Eberhardt identified the Red Cross's fire training programs and their smoke alarm program. Red Cross will be conducting surveys to update shelter locations and capabilities in Miami County.
- b. Equipment. Bill Frey reported that several items still need to be obtained for the damming and diking trailer, based on previously approved expenditures.
- c. Executive. Nothing to report.

d. Exercise and Training.

- i. Joel Smith shared the Exercise Report from the Clopay Tabletop Exercise conducted on 5/4/22. The SERC Facilitator recommended Concurrence on completion of the four objective evaluated during the exercise. Mark Helke expressed thanks to participants and indicated that the exercise was well received by Clopay.
- ii. Joel Smith presented an updated 4-year exercise cycle 2022-2025 reflecting the completion of the 2022 Tabletop (see attached slide).
- iii. Miami County is hosting OH-101 Developing and Maintaining an EOP on June 22, 2022 at the MCCC (see attached slide).

e. Legal and Enforcement. Nothing to report.

f. Membership. Connor Super from the Miami County Health Department has replaced Nate Bednar as the Emergency Preparedness Coordinator.

g. Planning Writing and Policy. The Chemical Emergency Response and Preparedness Plan was updated and approved by the SERC in 2021. Joel Smith proposed that the LEPC submit a No-change Report in 2022 due to the fact that there have been no significant things to update. It was moved by Ron Dye to approve this approach; seconded by Mark Eberhardt. Motion carried.

h. Risk and Hazard Assessment. Bill Frey continues to update facility assessments as he completes site visits of reporting facilities.

VII. Purchase Needs: None.

VIII. Good of the Order: None

IX. Next Meeting: Joel Smith confirmed the next meeting will be on September 1, 2022 at 4:00 pm. Joel will send out calendar invites and set up virtual connection for those that cannot attend in person.

X. Adjournment: With no further business to be presented, it was moved by Brent Pohlschneider and seconded by Bill Frey to adjourn the meeting. Motion carried. The meeting was adjourned at approximately 5:00 pm.