

## NOTICE TO LEAVE THE PREMISES

To: \_\_\_\_\_  
(tenant)

You will please notice that \_\_\_\_\_ want you on or before \_\_\_\_\_ to leave  
(I or we) (date)

the premises you now occupy and which you rented from \_\_\_\_\_.

Situated and described as follows: \_\_\_\_\_  
(physical street address)

in, \_\_\_\_\_, County of Miami and State of Ohio.  
(City/Town)

Reason for the Eviction: \_\_\_\_\_

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YOU ARE BEING ASKED TO LEAVE THE PREMISES. IF YOU DO NOT LEAVE, AN EVICTION ACTION MAY BE INITIATED AGAINST YOU. IF YOU ARE IN DOUBT REGARDING YOUR LEGAL RIGHTS AND OBLIGATIONS AS A TENANT, IT IS RECOMMENDED THAT YOU SEE LEGAL ASSISTANCE.

\_\_\_\_\_  
(date served) (Landlord's name & address)

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\_\_\_\_\_-VS-\_\_\_\_\_  
(Landlord) (tenant)

On \_\_\_\_\_, I served the within notice on the within  
(date served)

\_\_\_\_\_ by furnishing a written copy thereof:  
(who served notice)

**Check method of service:**

- \_\_\_\_\_ by handing a copy to defendant(s) in person
- \_\_\_\_\_ be leaving it at his or her usual place of abode
- \_\_\_\_\_ by posting it at the premises from which he or she is be evicted