

GRANDPARENT POWER OF ATTORNEY CHECKLIST

This form is to assist you in ensuring that your forms are properly completed and you have met all the statutory requirements so that the court may grant your power of attorney. Please review this form before bringing your completed paperwork to the Miami County Juvenile Court Clerk. The Clerk will also review with you at the time of filing.

CAREFULLY REVIEW THE DOCUMENT BEFORE SIGNING AND FILING WITH THE JUVENILE COURT. IT IS A CRIMINAL OFFENSE TO GIVE FALSE INFORMATION OR MAKE A FALSE STATEMENT TO THE COURT.

- ☐ This power of attorney form was provided by the court or is identical to the court document.
- ☐ The form is legible.
- ☐ The packet is filled out completely.
- ☐ If only one parent has signed the Power of Attorney, I have attached a copy of the certified mail receipt to the other parent as required by statute.
- ☐ **Each** signature has been properly notarized. (Signed and dated by an Ohio notary public, sealed and stamped.)
- ☐ The power of attorney form has been brought for filing within 5 days of being signed by the parent/s.

IF YOUR REQUEST FOR A GRANDPARENT POWER OF ATTORNEY FAILS TO MEET ANY OF THESE STATUTORY REQUIREMENTS, IT MUST BE REJECTED BY THE COURT.

PLEASE NOTE: THE DEPUTY CLERKS ARE NOT LAWYERS AND ARE NOT PERMITTED TO ANSWER LEGAL QUESTIONS OR GIVE LEGAL ADVICE. IF YOU HAVE ANY QUESTIONS REGARDING THESE FORMS, YOU SHOULD CONSULT WITH AN ATTORNEY.

**NOTICE TO NONRESIDENTIAL PARENT
OF CREATION OF
GRANDPARENT POWER OF ATTORNEY**

- ☐ Pursuant to Ohio Revised Code 3109.55, the Grandparent Power of Attorney executed by _____ (parent) and _____ (grandparent) and a copy of this notice were sent on the ____ day of _____, 20__ **VIA CERTIFIED MAIL** to the nonresidential parent, _____ addressed to him/her at _____

_____.

A COPY OF THE CERTIFIED MAIL RECEIPT MUST BE ATTACHED.

-OR-

- ☐ The parent and grandparent have made the following reasonable efforts to locate the address and contact information of the nonresidential parent:

_____.

The nonresidential parent's last known address and telephone number is: _____

_____.

To the best of my knowledge, this has not been his/her address since _____.

- ☐ Paternity HAS/HAS NOT (circle one) been established by either genetic testing or acknowledgement (signing the birth certificate at the hospital).
- ☐ Child support HAS/HAS NOT (circle one) been received by the parent executing the Grandparent Power of Attorney.
- ☐ There IS/IS NOT (circle one) a court order designating the parent executing the Grandparent Power of Attorney as the child's legal custodian.

Parent's signature

date

Grandparent's signature

date

POWER OF ATTORNEY

ORC 3109.53 Form of power of attorney for residential grandparent (Effective 3/22/13).

I, the undersigned, residing at _____, in
the county of _____, state of _____, hereby appoint
the child's grandparent(s) _____, residing at
_____ in the county of _____ in the
state of Ohio, with whom the child of whom I am the parent, guardian, or custodian is residing, physical
custody, and control of the child, _____
born, _____, having social security number (optional) _____
except my authority to consent to marriage or adoption of the child _____, and to
perform all acts necessary in the execution of the rights and responsibilities hereby granted, as fully as I
might do if personally present. The rights I am transferring under this power of attorney include the
ability to enroll the child in school, to obtain from the school district educational and behavioral
information about the child, to consent to all school-related matters regarding the child, and to consent
to medical, psychological, or dental treatment for the child. This transfer does not affect my rights in any
future proceedings concerning the custody of the child or the allocation of the parental rights and
responsibilities for the care of the child and does not give the attorney in fact legal custody of the child.
This transfer does not terminate my right to have regular contact with the child.

I hereby certify that I am transferring the rights and responsibilities designated in this power of attorney
because one of the following circumstances exists (please circle at least one):

- (1) I am: (a) Seriously ill, incarcerated or about to be incarcerated, (b) Temporarily unable to
provide financial support or parental guidance to the child, (c) Temporarily unable to provide
adequate care and supervision of the child because of my physical or mental condition, (d)
Homeless or without a residence because the current residence is destroyed or otherwise
uninhabitable, or (e) In or about to enter a residential treatment program for substance abuse;
- (2) I am a parent of the child, the child's other parent is deceased, and I have authority to execute
the power of attorney ; or

(3) I have a well-founded belief that the power of attorney is in the child's best interest.

I hereby certify that I am not transferring my rights and responsibilities regarding the child for the purpose of enrolling the child in a school or school district so that the child may participate in the academic or interscholastic athletic programs provided by that school or district.

I understand that this document does not authorize a child support enforcement agency to redirect child support payments to the grandparent designated as attorney in fact. I further understand that to have an existing child support order modified or a new child support order issued administrative or judicial proceedings must be initiated.

If there is a court order naming me the residential parent and legal custodian of the child who is the subject of this power of attorney and I am the sole parent signing this document, I hereby certify that one of the following is the case (please circle at least one):

- (1) I have made reasonable efforts to locate and provide notice of the creation of this power of attorney to the other parent and have been unable to locate that parent;
- (2) The other parent is prohibited from receiving notice of relocation ; or
- (3) The parental rights of the other parent have been terminated by order of a juvenile court.

This POWER OF ATTORNEY is valid until the occurrence of whichever of the following events occurs first: (1) I revoke this POWER OF ATTORNEY in writing and give notice of the revocation to the grandparent designated as attorney in fact and the juvenile court with which this POWER OF ATTORNEY was filed; (2) the child ceases to reside with the grandparent designated as attorney in fact ; (3) this POWER OF ATTORNEY is terminated by court order; (4) the death of the child who is subject of the power of attorney; or (5) the death of the grandparent designated as the attorney in fact.

WARNING: DO NOT EXECUTE THIS POWER OF ATTORNEY IF ANY STATEMENT MADE IN THIS INSTRUMENT IS UNTRUE. FALSIFICATION IS A CRIME UNDER SECTION 2921.13 OF THE REVISED CODE, PUNISHABLE BY THE SANCTIONS UNDER CHAPTER 2929. OF THE REVISED CODE, INCLUDING A TERM OF IMPRISONMENT OF UP TO 6 MONTHS, A FINE OF UP TO 1,000.00 OR BOTH.

Witness my hand this _____ day of _____, 20_____

Witnesses:

PARENT/CUSTODIAN/GUARDIAN (Print)

PARENT/CUSTODIAN/GUARDIAN (Print)

Phone Number

Phone Number

PARENT'S SIGNATURE

PARENT'S SIGNATURE

STATE OF OHIO)

SS:

MIAMI COUNTY)

Subscribed, sworn to, and acknowledged before me this _____ day of _____, 20__

NOTARY PUBLIC

GRANDPARENT – PRINTED NAME

GRANDPARENT DESIGNATED AS ATTORNEY IN FACT
(SIGNATURE)

STATE OF OHIO)

SS:

MIAMI COUNTY)

Subscribed, sworn to, and acknowledged before me this _____ day of _____, 20__

NOTARY PUBLIC

MAGISTRATE'S USE – ONLY

Reviewed _____

Approved _____ Denied _____

Initials _____

IN THE COURT OF COMMON PLEAS MIAMI COUNTY, OHIO
JUVENILE DIVISION

IN THE MATTER OF: _____ : CASE NO. _____
_____ :
_____ :
_____ : JUDGE SCOTT ALTENBURGER

DECLARATION UNDER UNIFORM CHILD CUSTODY
JURISDICTION AND ENFORCEMENT ACT (UCCJEA)
CHILD CUSTODY AFFIDAVIT (ORC 3127.23)

I, (full legal name) _____ being sworn according to law,
certify that these proceedings involve the custody of a child, or children and the following
statements are true:

- 1. A Minor Child/ren is subject to this proceeding as follows:** (Insert the information
requested below. The address(es) must be given for the last FIVE years.)

Child's name: _____, d/o/b: _____

This child/ren currently lives with _____ at
the following address _____, and
has resided there since _____.

The child/ren previously lived with _____ from
_____ until _____. The present address of this adult is: _____
_____.

The child/ren previously lived with _____ from
_____ until _____. The present address of this adult is: _____
_____.

The child/ren previously lived with _____ from
_____ until _____. The present address of this adult is: _____
_____.

*For additional children and/or addresses, please use additional sheet(s) providing the above information.

2. Participation in custody proceeding(s): (check only one)

_____ I **HAVE NOT** participated as a party, witness, or in any capacity in any other litigation, in this or any other state, concerning the custody of or visitation (parenting time) with any child subject to this proceeding.

_____ I **HAVE** participated as a party, witness, or in any capacity in any other litigation, in this or any other state, concerning the custody of or visitation (parenting time) with any child subject to this proceeding.

Explain: (only if you marked "I HAVE")

a. Name of each child _____

b. Type of proceeding _____

c. Court and state _____

d. Date of court order or judgment (if any): _____

3. Information about custody proceeding(s): (check only one)

_____ I **HAVE NO INFORMATION** of any proceedings that could affect the current proceeding, including any proceedings relating to custody, domestic violence or protection orders, dependency, neglect or abuse allegations or adoptions concerning any child subject to this proceeding .

_____ I **HAVE THE FOLLOWING INFORMATION** concerning proceedings that could affect the current proceeding, including any proceedings relating to custody, domestic violence or protection orders, dependency, neglect or abuse allegations or adoptions concerning any child subject to this proceeding, other than set out in item 3.

Explain: (only if you marked "I HAVE")

a. Name of each child _____

b. Type of proceeding _____

c. Court and state _____

d. Date of court order or judgment (if any): _____

4. Persons not a party to this proceeding: (check only one)

_____ I **DO NOT KNOW OF ANY PERSON** not a party to this proceeding who has physical custody or claims to have custody or visitation rights with respect to any child subject to this proceeding.

_____ I **KNOW THAT THE FOLLOWING NAMED PERSON(S)** not a party to this proceeding has/have physical custody or claim(s) to have custody or visitation rights with respect to any child subject to this proceeding:

a. Name and address of person _____

☐ () has physical custody ☐ () claims custody rights ☐ () claims visitation rights

Name of each child _____

b. Name and address of person _____

☐ () has physical custody ☐ () claims custody rights ☐ () claims visitation rights

Name of each child _____

5. Knowledge of prior child support proceedings: (check only one)

_____ The child described in this affidavit is **NOT** subject to existing child support order(s) in this or any state or territory.

_____ The child described in this affidavit **IS** subject to the following existing child support order(s):

a. Name of each child _____

b. Type of proceeding _____

c. Court and address _____

d. Date of court order or judgment (if any): _____

e. Amount of child support paid and by whom: _____

f. SETS number: _____

6. I acknowledge that I have a continuing duty to advise this Court of any custody, visitation, child support, or guardianship proceeding (including dissolution of marriage, child neglect, or dependency) concerning the child (ren) in this state or any other state, that could affect the current proceeding.

OATH OF AFFIANT

I hereby swear or affirm that the answers above are true, complete and accurate. I understand that falsification of this document may result in a contempt of court finding against me which could result in a jail sentence and fine, and that falsification of this document may also subject me to criminal penalties for perjury. (R.C. 2921.11).

Dated: _____ (Signature of Party)

Printed name: _____ Address: _____

City, State, Zip: _____ Phone Number: _____

Fax Number: _____

Sworn to and subscribed before me on this _____ day of _____, 20_____.

Notary Public

*If a party alleges in an affidavit or a pleading under oath that the health, safety, or liberty of a party or child would be jeopardized by the disclosure of identifying information, the information shall be sealed and may not be disclosed to the other party or the public unless the court orders the disclosure to be made after a hearing in which the court take into consideration the health, safety, and liberty of the party or child and determines that the disclosure is in the best interests of justice.

Notices:

1. A power of attorney may be executed only if one of the following circumstances exists: (1) The parent, guardian, or custodian of the child is : (a) Seriously ill, incarcerated or about to be incarcerated; (b) Temporarily unable to provide financial support or parental guidance to the child; (c) Temporarily unable to provide adequate care and supervision of the child because of the parent's, guardian's, or custodian's physical or mental condition; (d) Homeless or without a residence because the current residence is destroyed or otherwise uninhabitable; or (e) In or about to enter a residential treatment program for substance abuse; (2) One of the child's parents is deceased and the other parent, with authority to do so, seeks to execute a power of attorney; or (3) The parent, guardian, or custodian has a well-founded belief that the power of attorney is in the child's best interest.
2. The signatures of the parent, guardian, or custodian of the child and the grandparent designated as the attorney in fact must be notarized by an Ohio notary public.
3. A parent, guardian, or custodian who creates a power of attorney must notify the parent of the child who is not the residential parent and legal custodian of the child unless one of the following circumstances applies: (a) the parent is prohibited from receiving a notice of relocation in accordance with section 3109.051 of the Revised Code of the creation of the power of attorney; (b) the parent's parental rights have been terminated by order of a juvenile court pursuant to Chapter 2151. of the Revised Code; (c) the parent cannot be located with reasonable efforts; (d) both parents are executing the power of attorney. The notice must be sent by certified mail not later than five days after the power of attorney is created and must state that name and address of the person designated as the attorney in fact.
4. A parent, guardian, or custodian who creates a power of attorney must file it with the juvenile court of the county in which the attorney in fact resides, or any other court that has jurisdiction over the child under a previously filed motion or proceeding. The power of attorney must be filed not later than five days after date it is created and be accompanied by a receipt showing that the notice of creation of the power of attorney was sent to the parent who is not the residential parent and legal custodian by certified mail.
5. This power of attorney does not affect the rights of the child's parents, guardian, or custodian regarding any future proceedings concerning the custody of the child or the allocation of the parental right and responsibilities for the care of the child and does not give the attorney in fact legal custody of the child.
6. A person or entity that relies on this power of attorney, in good faith, has no obligation to make any further inquiry or investigation.
7. This power of attorney terminates on the occurrence of whichever of the following occurs first: (1) the power of attorney is revoked in writing by the person who created it and that person gives written notice of the revocation to the grandparent who is the attorney in fact and the juvenile court with which the power of attorney was filed; (2) the child ceases to live with the grandparent who is the attorney in fact ; (3) the power of attorney is terminated by court order;

(4) the death of the child who is subject of the power of attorney; or (5) the death of the grandparent designated as the attorney in fact.

If this power of attorney terminates other than by the death of the attorney in fact, the grandparent who served as that attorney in fact shall notify, in writing, all of the following:

- (A) Any schools, health care providers, or health insurance coverage provider with which the child has been involved through the grandparent;
 - (B) Any other person or entity that has an ongoing relationship with the child or grandparent such that the other person or entity would reasonably rely on the power of attorney unless notified of the termination;
 - (C) The court in which the power of attorney was filed after its creation; and
 - (D) The parent who is not the residential parent and legal custodian of the child who is required to be given notice of its creation. The grandparent shall make the notifications not later than one week after the date the power of attorney terminates.
8. If this power of attorney is terminated by written revocation of the person who created it, or the revocation is regarding a second or subsequent power of attorney, a copy of revocation must be filed with the court with which that power of attorney was filed.

Additional information:

To the grandparent designated as attorney in fact:

1. If the child stops living with you, you are required to notify, in writing, any school, health care provider, or health care insurance provider to which you have given this power of attorney. You are also required to notify, in writing, any other person or entity that has an ongoing relationship with you or the child such that the person or entity would reasonably rely on the power of attorney unless notified. The notification must be made not later than one week after the child stops living with you.
2. You must include with the power of attorney the following information:
 - (a) The child's present address, the addresses of the places where the child has lived within the last five years, and the name and present address of each person with whom the child has lived during that period;
 - (b) Whether you have participated as a party, a witness, or in any other capacity in any other litigation, in this state or any other state, that concerned the allocation, between the parents of the same child, of parental rights and responsibilities for the care of the child and the designation of the residential parent and legal custodian of the child or that otherwise concerned the custody of the same child;
 - (c) Whether you have information of any parenting proceeding concerning the child pending in a court of this or any other state;
 - (d) Whether you know of any person who has physical custody of the child or claims to be a parent of the child who is designated the residential parent and legal custodian of the child or to have parenting time rights with respect to the child or to be a person other than a parent of the child who has custody or visitation rights with respect to the child;

- (e) Whether you previously have been convicted of or pleaded guilty to any criminal offense involving any act that resulted in a child being an abused child or a neglected child or previously have been determined, in a case in which a child has been adjudicated an abused child or a neglected child, to be the perpetrator of the abusive or neglectful act that was the basis of the adjudication.
3. If you receive written notice of revocation of the power of attorney or the parent, custodian, or guardian removes the child from your home and if you believe that the revocation or removal is not in the best interest of the child, you may, within fourteen days, file a complaint in the juvenile court to seek custody. You may retain physical custody of the child until the fourteen-day period elapses or, if you file a complaint, until the court orders otherwise.

To school officials:

1. Except as provided in section 3313.649 of Revised Code, this power of attorney, properly completed and notarized, authorizes the child in question to attend school in the district in which the grandparent designated as attorney in fact resides and that grandparent is authorized to provide consent in all school-related matters and to obtain from the school district educational and behavioral information about the child. This power of attorney does not preclude the parent, guardian, custodian of the child from having access to all school records pertinent to the child.
2. The school district may require additional reasonable evidence that the grandparent lives in the school district.
3. A school district or school official that reasonably and in good faith relies on this power of attorney has no obligation to make any further inquiry or investigation.

To health care providers:

1. A person or entity that acts in good faith reliance on a power of attorney to provide medical, psychological, or dental treatment, without actual knowledge of facts contrary to those stated in the power of attorney, is not subject to criminal liability or to civil liability to any person or entity, and is not subject to professional disciplinary action, solely for such reliance if the power attorney is completed and the signatures of the parent, guardian, or custodian of the child and the grandparent designated as attorney in fact are notarized.
2. The decision of a grandparent designated as attorney in fact, based on a power of attorney, shall be honored by a health care facility or practitioner, school district, or school official.